

**LOWER TEN MILE JOINT SEWER AUTHORITY**

144 CHARTIERS ROAD

JEFFERSON, PA 15344

724-883-2743

MINUTES  
ORGANIZATION MEETING  
JANUARY 17, 2024

CALL TO ORDER

The annual organizational meeting of Lower Ten Mile Joint Sewer Authority was called to order at 5:00 p.m., at the Lower Ten Mile Joint Sewer Authority office.

Those members present were:

Kenneth Frameli  
Tom Goughenour  
Jamie Forman  
George Riecks  
Tom Davidson

Benjamin Bupka  
Tim Phillips  
Brian Sypin  
Gary Mylan  
Joshua Forman

Also attending were:

Chris Simms, Solicitor  
Bob Dengler, Engineer  
Ron Kurtyka, Public

Bruce Howard, Lead Operator  
Sharon Confortini, Secretary  
Mitch Ring, Public

Mr. Mylan made a motion to vacate all of the officers of the board and to make Mr. Simms Temporary Chairman for Lower Ten Mile Joint Sewer Authority's Organizational Meeting. Mr. Phillips seconded the motion. The motion carried unanimously, excluding the Chairman of the Board who is ineligible to vote.

Mr. Mylan made a motion to retain the following for 2024:

- Mr. Frameli to remain as Chairman of the Board
- Mr. Goughenour to remain as Vice Chairman
- Mr. Jamie Forman to remain as Secretary
- Mr. Riecks to remain as Assistant Secretary-Treasurer
- Mr. Bupka to remain as Treasurer

As well as retain the following for 2024:

- Gannett Fleming Inc. as Engineering Firm
- Mr. Christopher Simms, as solicitor
- Guthrie, Belczyk & Associates as auditors

Mr. Joshua Forman seconded the motion. The motion carried unanimously, excluding the Chairman of the Board who is ineligible to vote.

Mr. Mylan made a motion to retain First National Bank as the Authority's depository bank for 2024.

Mr. Joshua Forman seconded the motion. The motion carried unanimously, excluding the Chairman of Board who is ineligible to vote.

Mr. Mylan made a motion to retain the date of the monthly board meetings to the third Wednesday of each month at 5:00 p.m. Mr. Joshua Forman seconded the motion. The motion carried unanimously, excluding the Chairman of Board who is ineligible to vote.

Mr. Phillips made a motion to transfer the office of Chairman back to Mr. Frameli at 5:04 pm. Mr. Jamie Forman seconded the motion. The motion carried unanimously, excluding the Chairman of Board who is ineligible to vote.

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MINUTES

JANUARY 17, 2024

CALL TO ORDER

The regular monthly meeting of Lower Ten Mile Joint Sewer Authority was called to order at 5:04 p.m., at the Lower Ten Mile Joint Sewer Authority office, immediately following the Authority's annual organizational meeting.

Those members present were:

Kenneth Frameli, Chairman  
Tom Goughenour, Vice Chairman  
Jamie Forman, Secretary  
Benjamin Bupka, Treasurer  
George Riecks, Asst. Sec-Treas.

Tim Phillips  
Tom Davidson  
Brian Sypin  
Gary Mylan  
Joshua Forman

Also attending were:

Chris Simms, Solicitor  
Bob Dengler, Engineer  
Ron Kurtyka, Public

Bruce Howard, Lead Operator  
Sharon Confortini, Secretary  
Mitch Ring, Public

MINUTES

A motion approving the minutes of the December 22, 2023 meeting was made by Mr. Phillips, seconded by Mr. Riecks and the motion carried unanimously, excluding the Chairman of the Board who is ineligible to vote.

TREASURER'S REPORT

A motion approving the Treasurer's Report and to pay the outstanding invoices was made by Mr. Phillips, seconded by Mr. Goughenour and the motion carried unanimously, excluding the Chairman of the Board who is ineligible to vote.

PUBLIC DISCUSSION

Mr. Ring stated he is attending the meeting to obtain an update on the status of the Country Club Road Extension Project. Mr. Dengler stated Gannett Fleming is currently working on completing the Act 537 Plan and anticipates having it completed by the February 21, 2024 board meeting.

Mr. Kurtyka stated he is the Chairman of the Dry Tavern Sewer Authority. Mr. Kurtyka said he is authorized by their board to attend this LTMJSA board meeting to inquire if Lower Ten Mile Joint Sewer Authority is interested in purchasing the Dry Tavern Sewer Authority for \$1.00. Mr. Kurtyka delivered a draft copy of Dry Tavern's December 31, 2022 annual audit report and agreed to provide the annual Engineer's Report for 2023 before the February board meeting. Mr. Frameli said they will discuss the matter under new business.

OPERATION'S REPORT

None

CORRESPONDENCE

None

LEGAL REPORT

None

ENGINEER'S REPORT

Mr. Dengler stated Gannett Fleming has begun working on the documents needed for the Annual Chapter 94 Wasteload Management Report which is due by the end of March 2024.

Mr. Dengler stated he is working with Mr. Howard to get the sampling analysis needed to complete the discharge application for the Mather STP NPDES Permit Renewal that is due by July 4, 2024.

Mr. Dengler stated he has nothing new to report regarding the \$500,000.00 grant secured under the USEPA FY 2023 Community Project Funding Grant for the Chartiers Hill Sewer Extension project.

Mr. Dengler stated he had submitted a grant application for Lower Ten Mile Joint Sewer Authority in the amount of \$1,000,000.00 to the Commonwealth Financing Authority's Statewide LSA Grant Program for the sewer rehabilitation project in Pitt Gas.

Mr. Dengler stated Gannett Fleming is working on a draft of the Act 537 Planning for the Chartiers Road and Country Club Road sewer extension projects.

Mr. Dengler stated he had received drawings from the engineers for the Dollar General being built in Clarksville, PA. Mr. Dengler submitted a letter to them in response to the drawings and is awaiting a reply.

OLD BUSINESS

None

NEW BUSINESS

Mrs. Confortini distributed a copy of the Dry Tavern December 2022 Audit to each board member for their review. Mr. Simms stated four out of the five municipalities that govern Lower Ten Mile Joint Sewer Authority must agree to the purchase/acquisition of Dry Tavern Sewer Authority. Mr. Phillips made a motion authorizing Mr. Dengler to explore the feasibility of purchasing/acquiring the Dry Tavern Sewer Authority. Mr. Davidson seconded the motion. The motion carried unanimously, excluding the Chairman of the Board who is ineligible to vote.

ADJOURNMENT

Mr. Mylan made a motion to adjourn at 5:26 pm, seconded by Mr. Joshua Forman and the motion carried unanimously, excluding the Chairman of Board who is ineligible to vote.