

Elizabethville Area Authority

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September 28, 2022

Meeting of the Elizabethville Area Authority was called to order by Dennis Henninger, Chairman, at 1900 hours on September 28, 2022 followed by the pledge of allegiance and a moment of silence.

ROLL CALL

Dennis Henninger	Christopher Kocher (absent)	Peggy Kahler (absent)	Bob Bahney
Tammy Keisling	Ken Koller	Tom Welker	

ALSO ATTENDING

Dan Beyer, EADS Group	Linus Fenicle, Solicitor, Reager Adler P.C.
Shane Liddick, Office Secretary	Travis Zearing, Superintendent
Glenn Miller, Operator (absent)	

APPROVAL OF MINUTES

Tammy Keisling moved to approve the minutes of August 24, 2022 as presented. Tom Welker seconded and the motion carried unanimously.

ADDITIONS TO VOTING AGENDA

None.

PUBLIC

None.

OLD BUSINESS

A. WalMart Pump Station – No report.

B. Kepler – No report.

C. Well Meters – Travis Zearing provided a quote for meters at all five wells totaling \$9,890.38. Tom Welker moved to approve purchasing and installing five well meters. Bob Bahney seconded and the motion carried unanimously.

D. Transducers – Travis Zearing indicated that putting transducers on all five wells would cost approximately \$8,000.00. Tom Welker moved to approve putting this cost in the 2023 budget and subsequently purchasing and installing them in 2023. Ken Koller seconded and the motion carried unanimously.

E. CDBG Funding – Discussion ensued regarding the CDBG Grant Applications which are due 11/4/22 and the Authority had indicated a desire to repair Smith Street to Maple Alley Sanitary Sewer lines. Further discussion ensued regarding DCED Small Water & Sewer Funding that could be available for projects under \$500,000.00 for which applications are due in December 2022. Tom Welker moved to approve applying for both grants and scale the project to be Smith Street to Franklin Street Sanitary Sewer lines. Tammy Keisling seconded and the motion carried unanimously.

SEWER DEPARTMENT

Operator: Provided a written report, and added no further comment.

Engineer: Provided a written report, and added no further comment.

WATER DEPARTMENT

Operator: Provided a written report, and added no further comment.

Engineer: Provided a written report, and added no further comment.

Action Items: Regarding Mayfield and S. Franklin Streets

- 1-Issue a Certificate of Substantial Completion to Mid-State
- 2-Change Order #2 for a \$41,627.25 deduction for excess materials not used
- 3-Application for Payment #3 \$81,303.59 (final payment)
- 4-Monthly Progress Report to CDBG

Tammy Keisling moved to approve action items 1-4 above. Ken Koller seconded and the motion carried unanimously.

NEW BUSINESS/ ACTION ITEMS

A. Road Access – Canoe Gap LLC has requested to utilize part of the Authority's property on the mountain for access to their logging project. Tom Welker moved to approve access with Travis Zearing executing the contract with a timeframe listed therein. Ken Koller seconded and the motion carried unanimously.

B. Pension Plan MMO – Tammy Keisling moved to approve the MMO as presented. Ken Koller seconded and the motion carried unanimously.

C. Budget – Discussion ensued regarding past budgeting procedure and possibly trying a new process this year where the office will prepare a preliminary budget and bring it before the Board for approval.

D. Borough Clean-Up Day – The Elizabethville Borough has requested use of the Sewer Plant grounds for their Fall Clean-Up Day to be held 10/2/22. Ken Koller moved to approve their use. Bob Bahney seconded and the motion carried unanimously.

E. Sale of Equipment – Travis Zearing proposed selling three pieces of equipment: Ford Ranger, Small Trailer, and Skid Loader Backhoe Attachment. Discussion ensued. Tom Welker moved to approve selling the three pieces utilizing MunicBid. Ken Koller seconded and the motion carried unanimously.

F. Hydrant Flushing – Operators would like to perform hydrant flushing on 10/17/22 and 10/19/22. Tammy Keisling moved to approve the schedule. Ken Koller seconded and the motion carried unanimously.

SECRETARY'S & TREASURER'S REPORT

No Report.

PAYMENT OF BILLS

Ken Koller moved to approve the payment of the bills as presented. Tom Welker seconded the motion. Chairman Henninger called for a Roll Call Vote in which all members present voted 'Yes.' (Note: Peggy Kahler and Chris Kocher were absent)

ADJOURNMENT

Tammy Keisling moved to adjourn the meeting, Bob Bahney seconded and the motion carried unanimously. Chairman Henninger adjourned the meeting at 1932 hours.

Respectfully Submitted,
Tammy Keisling
Tammy Keisling, Secretary