

Elizabethville Area Authority

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November 15, 2023

Meeting of the Elizabethville Area Authority was called to order by Dennis Henninger, Chairman, at 1900 hours on November 15, 2023 followed by the pledge of allegiance and a moment of silence.

ROLL CALL

Dennis Henninger

Christopher Kocher (absent)

Peggy Kahler

Bob Bahney

Tammy Keisling

Ken Koller

Tom Welker

ALSO ATTENDING

Dan Beyer, EADS Group (absent)

Linus Fenicle, Solicitor, Reager Adler P.C. (absent)

Shane Liddick, Office Secretary (absent)

Travis Zearing, Superintendent

Glenn Miller, Operator

Reily Ferree, Office Secretary

APPROVAL OF MINUTES

Tom Welker moved to approve the minutes of October 25, 2023 as presented with one correction: Ken Koller was erroneously marked absent but was in attendance. Peggy Kahler seconded, and the motion carried unanimously.

ADDITIONS TO VOTING AGENDA

A. A letter was received from Damian Sheber requesting a payment plan for their past due sewer bill(s). Tom Welker moved to approve the Sheber letter being added to New Business. Peggy Kahler seconded, and the motion carried unanimously.

PUBLIC

None.

OLD BUSINESS

A. WalMart Pump Station – No Update.

B. Kepler – No Update.

C. Lead Service Line – No Update.

D. Lykens Valley Camp Meeting Agreement – The street permit was issued by the Elizabethville Borough and the written agreement between the Borough, the Authority and the Camp Meeting Association was signed by the Elizabethville Borough and provided to the Camp Meeting Association for their signature(s), after which the agreement can be signed by the Authority per Solicitor Fenicle.

SEWER DEPARTMENT

Operator: Provided a written report, and added further comment.

There has been an increase in phosphorus levels in the effluent from the sewage treatment plant. A written violation and monetary penalty is expected from DEP.

Engineer: Provided a written report, and added no further comment.

WATER DEPARTMENT

Operator: Provided a written report, and added further comment.

A meeting with DEP and Authority Operators took place on November 14, 2023. DEP presented an opportunity for a study, at no cost to the Authority, for the Wells and Source Water. Tammy Keisling moved to approve participation in the study. Ken Koller seconded the motion. The motion carried 5-yes to 1-no (Tom Welker voted 'No').

Engineer: Provided a written report, and added no further comment.

NEW BUSINESS/ ACTION ITEMS

A. Letter from George Garber – Mr. Garber requested that his late fees be waived. Discussion ensued. Peggy Kahler moved to deny the request for waiver of late fees. Ken Koller seconded, and the motion carried unanimously.

B. CDBG – Tom Welker moved to approve Chairman Henninger signing the monthly CDBG Progress Report for the Pine Alley Sanitary Sewer Rehabilitation Project for submission. Tammy Keisling seconded, and the motion carried unanimously.

C. Letter from Ronald Romberger (property) – Ricky Potter submitted a letter requesting an extension of due date until 12/1/23. Discussion ensued. Tom Welker moved to approve the extension of the due date for payment until 12/1/23 subject to the late fee(s) and if payment was not received by 12/5/23, service disruptions will occur. Ken Koller seconded the motion. Chairman Henninger called for a Roll Call Vote which resulted in the motion carrying 4-Yes to 2-No (Peggy Kahler & Dennis Henninger voted 'No').

D. Meeting Dates 2024 – Ken Koller moved to approve the monthly meeting of the Elizabethville Area Authority to be held on the 4th Wednesday of each month (January – October) and the 3rd Wednesday of the month in November and December. All meetings will be held at 7:00pm in the Elizabethville Borough Building located at 68 S Moore Street, Elizabethville, PA 17023. Peggy Kahler seconded, and the motion carried unanimously.

E. Budget – A preliminary budget was presented. Discussion ensued resulting in an increase to the Superintendent's and Operator's Clothing Allowance Categories of \$1,000 per year per person with the cost being split evenly between the water and sewer departments. The budget will be presented in December for approval.

F. Letter from Damian Sheber – See 'Additions to Voting Agenda' above. Mr. Sheber requested a payment agreement to begin January 2, 2024 for \$100 per month until such time that his income tax refund is processed, at which time he will pay the balance in full. Peggy Kahler moved to approve a payment agreement of \$100 per month beginning January 2, 2024 with the balance to be paid in full by April 30, 2024 which includes the billings of January 2024 (Q4-2023) and April 2024 (Q1-2024) utilizing his income tax refund and/or any other funds necessary. If Mr. Sheber should default on payment, the sewer line will be capped and the \$800 additional penalty will be added to the account. Tammy Keisling seconded the motion. Chairman Henninger called for a Roll Call Vote in which all members present voted 'Yes.'

SECRETARY'S & TREASURER'S REPORT

No Report.

PAYMENT OF BILLS

Tom Welker moved to approve the payment of the bills as presented. Ken Koller seconded the motion. Chairman Henninger called for a Roll Call Vote in which all members present voted 'Yes.'

Elizabethville Area Authority

EXECUTIVE SESSION

Tom Welker moved to enter into Executive Session to discuss Employee Wages at 7:44pm. Ken Koller seconded and the motion carried unanimously.

OPEN SESSION

Open Session resumed at 7:48pm with no further action taken.

ADJOURNMENT

Peggy Kahler moved to adjourn the meeting, Ken Koller seconded, and the motion carried unanimously. Chairman Henninger adjourned the meeting at 1949 hours.

Respectfully Submitted,

Tammy Keisling
Tammy Keisling, Secretary