

WATER SYSTEM
RATES, RULES AND
REGULATIONS
OF THE
BEDFORD TOWNSHIP MUNICIPAL
AUTHORITY

Bedford County, Pennsylvania

Bedford Township Municipal Authority

Water Rates, Rules, and Regulations

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SECTION 1 DEFINITIONS

1.01 Unless the contract specifically indicates otherwise, the meaning of the terms used shall be as follows:

- A. **Application:** Form upon which a prospective User signifies their desire for water service. To be complete, the form will be accompanied with the appropriate service charges and/or fees, a schedule for installation of required facilities, and registration of the contractor who is to perform the installation.
- B. **Authority:** The Bedford Township Municipal Authority and its duly authorized representatives and employees.
- C. **Authority service line:** The water line from the distribution facilities of the Authority which connects to the customer service line at the hypothetical or the actual property line, including the curb stop and curb box (or outside meter pit, if applicable). The curb stop and curb box (or outside meter pit, if applicable) determine the terminal point for the Authority's responsibility or the street service connection.
- D. **Bona Fide Service Applicant (For Line Extension Purposes):** A person or entity applying for water service to an existing or proposed structure within the Authority's service area for which a valid occupancy or building permit has been issued if the structure is either a primary residence of the applicant or a place of business. An applicant shall not be deemed a bona fide service applicant if:
 - (a) applicant is requesting water service to a building lot, subdivision or a secondary residence;
 - (b) the request for service is part of a plan for the development of a residential dwelling or subdivision; or
 - (c) the applicant is requesting special utility service.
- E. **Building;** Each single family dwelling unit, Multiple Dwelling Unit, Multi-use Unit, store, shop, office, business, institutional, commercial or industrial unit contained within any structure, erected and intended for continuous periodic habitation, occupancy or use by human beings or animals and for which structure, water may be used from the Authority's Water Distribution Mains.
- F. **Building Connection:** Physical connection of the Authority's Water Distribution System and any related facilities when applicable.
- G. **Connection Charge:** Shall mean the charge imposed by this Authority under Section 4B(h) of the Municipality Authorities Act of 1945, as amended, payable upon connection of a Building to the Wastewater System.

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- H. Cross-Connection: Any pipe, valve, hose or other arrangement or device connecting the pipelines or facilities of the Authority, to and with other pipes or fixtures by which any contamination might be admitted or drawn into the distribution system of the Authority from lines other than the Authority's.
- I. Customer: A person or entity who is an owner or occupant and who contracts with the Authority for water service.
- J. Customer service line: The water line extending from the curb box and curb stop (or outside meter pit, if applicable) which is to be located at or near the property line or easement line of the water main to a point of consumption.
- K. E.D.U. (Equivalent Dwelling Unit): An amount of water equal to the amount usually and typically used in a single-family dwelling unit, in volume, as determined by the Authority.
- L. Developer: Any person who desires to construct, at their own cost and expense, a water main or other extension to serve any one or more Buildings and to connect such system extension to the existing water system.
- M. Engineer: A registered professional engineer retained by the Authority, including any authorized member of the staff of the engineer.
- N. Inspector: The person or persons appointed by the Authority to inspect existing or proposed facilities water system (including both public, semi-public and private wastewater system), service lines, connections, all other connections between building conduits and the water mains meters, and building piping and fixtures.
- O. Line extension: An addition to the Authority's main line which is necessary to serve the premises of a customer.
- P. Main: The pipe of a public utility system, excluding service connections, located in a public highway, street, alley or private right-of-way which pipe is used in transporting water.
- Q. May: Is permissive.
- R. Multiple Dwelling Unit: A building with individual apartments, a mobile home park with individual units, multi-family or multi-unit, and multi-family dwelling projects. Does not include motels or hotels which contract for occupancy terms of less than one month.
- S. Multiple Use Unit: A combination of a single-family dwelling unit, store, shop, office, business, institutional, commercial or industrial unit contained within any structure or any Building determined by the Authority to have more than one use.

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- T. Meter: That part of the Water System which registers and records the consumption of water.
- U. Nonresidential service: Water service supplied to a commercial or industrial facility, including a hotel or motel, or to a master-metered mobile home or multi-tenant apartment building, or to any customer who purchases water from the Authority for the purpose of resale.
- V. Owner: Any Person vested with ownership, legal or equitable, sole or partial, of real estate serviced by the Water System, as recorded at the Recorder of Deeds office, Bedford County, Pennsylvania.
- W. Person: An individual, firm, company, association, society, corporation or other group or entity.
- X. Private fire protection service: Water service provided exclusively for the purpose of fire protection that is available to the customer only and not for use by the general public, and that is provided through automatic sprinkler systems, fire hydrants or similar mechanisms.
- Y. Public fire protection service: Water service provided exclusively to a municipal or governmental entity through outdoor hydrants for the purpose of fire protection for the general public.
- Z. Residential service: Water service supplied to an individual single-family residential dwelling unit.
- AA. Service Charges: The connection fee, customer facilities fee, and tapping fee imposed by the Authority under Act 57 of 2003, as amended, payable upon Connection of a Building or property to the Water System.
- BB. Shall: Is mandatory.
- CC. Short-term Supply Shortage: An emergency which causes the total water supply of Authority to be inadequate to meet maximum system demand.
- DD. Special Utility Service: Residential or business service which exceeds that required for ordinary residential purposes.
- EE. Tenant: Any building occupant other than the Owner who utilized the service of the Water System.
- FF. Township: Bedford Township, Bedford County, Pennsylvania

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- GG. User: The party, whether Owner, tenant, agent or representative of the Owner, receiving water service by the Authority for one or more families or a business or institutional unit on one property owned or tenanted by the party or parties.
1. Residential User - All premises used only for human residency and which is connected to the Water System.
 2. Commercial User - Any property occupied by a non-residential establishment not within the definition of an "Industrial User" and is connected to the Water System.
 3. Industrial User - Any non-residential User identified in Division A, B, C, D, E, or I of the Standard Industrial Classification Manual and is connected to the water system.
- HH. Water Main: Any pipe or conduit that carries water and is owned and operated by the Authority.
- II. Water System: The pipe, fittings and appurtenances owned and operated by the Authority, including Water Mains, Meters and defined portions of the Service Line for the purpose of supplying water to the Authority's customers.
- 1.02 Other Terms: Unless the context specifically indicates otherwise, the meaning of terms not defined in the Glossary - Water and Wastewater Control Engineering prepared by a joint editorial board representing the American Public Health Association, the American Society of Civil Engineers, the American Water Works Association and the Water Environment Federation.

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SECTION 2 GENERAL PROVISIONS

- 2.01 The purpose of these Rules and Regulations is to govern for the public use of the Authority's Water System through regulation of water connection and water use; to provide for the distribution of the costs for the Authority's Water System; and to provide procedures for complying with the requirements contained herein.
- 2.02 The definitions of terms used in these Rules and Regulations are found in Section 1 above. The provisions of these Rules and Regulations shall apply to the use all water from any facilities of the Authority. These Rules and Regulations provide for use of the Authority's Water System, regulation of Water System construction, control of the quantity of water used, distribution of costs, assurance that existing customers' capacity will not be preempted, approval of water construction plans, issuance of water connection permits, minimum water connection standards and conditions, and penalties and other procedures in cases of violation of these Rules and Regulations.
- 2.03 These Rules and Regulations shall apply to all Users of the Water System.
- 2.04 Except as otherwise provided herein, the Authority shall promulgate, administer, implement and enforce the provisions of these Rules and Regulations.
- 2.05 Any Person found in violation of these Rules and Regulations or any requirement of a permit issued hereunder, may be served with a written notice stating the nature of the violation and providing a time limit for compliance. Any such notice given shall be in writing and served in person or by registered or certified mail. The notice shall be sent to the last address of the User known to the Authority. Where the address is unknown, the notice may be made upon the Owner of record of the property involved. If satisfactory action is not taken in the time allotted by the notice, violation penalties of these Rules and Regulations shall be implemented.
- 2.06 Any Person who continues to violate the provisions of these Rules and Regulations beyond the time limit provided for, may be charged with commission of a misdemeanor and upon conviction thereof, shall be fined not more than the maximum amount permitted by law for each day the violation continues, or may be subject to disconnection from the Authority's Water System.
- 2.07 Each day or portion thereof a violation continues shall constitute a separate violation.
- 2.08 All fees and charges payable under the provisions of these Rules and Regulations shall be paid to the Authority. Such fees and charges shall be as set forth herein.
- 2.09 All fees, penalties and charges collected under these Rules and Regulations shall be used for the sole purpose of constructing, operating or maintaining the general account of the Authority, or the retirement of debt incurred for same.

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- 2.10 All fees and charges payable under the provisions of these Rules and Regulations are due and payable immediately upon the receipt of notice thereof from the Authority, unless otherwise provided in such notice. Unpaid charges shall become delinquent and shall be subject to penalty and interest charges as set forth herein.
- 2.11 The Authority shall be permitted to enter on to the properties including any dwellings of any User at any reasonable time for the purposes of inspection, observation, measurement and sampling of the water supply to ensure that the usage of the Authority's Water System is in accordance with the provisions of these Rules and Regulations.
- 2.12 No agent or employee of the Authority or the Township shall have the right or authority to bind the Authority by any promise, agreement or representation contrary to the letter of intent of these Rules and Regulations.
- 2.13 No person shall maliciously, willfully or negligently misuse, overload, block, break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the Authority's Water System. Any person who violates this section shall be referred for prosecution of applicable fines and penalties. Any damage to portions of the Authority's Water System, including service lines, must be immediately reported to the Authority and repairs made under the direction of Authority personnel.
- 2.14 A finding by any court or other jurisdiction that any part or provision of these Rules and Regulations is invalid shall not affect the validity of any other part of provision of these Rules and Regulations which can be given effect without the invalid parts or provisions.

SECTION 3 REQUIRED CONNECTIONS

- 3.01 No Owner of a Building shall be required to connect such Building to the Water System if the Authority determines that the water supply available from the Authority is insufficient in pressure or quantity to serve the Building.
- 3.02 Subject to the above, each Owner of a Building, within the Township, located on property abutting any street, alley, or right-of-way in which a Water Main has been provided by the Authority and where any part of a building, that is capable of being occupied, is within one hundred fifty (150) feet of Water Main or service connection, at his own expenses shall connect Building to the water system in accordance with these rules and regulations within sixty (60) days after the date of official written notice to do so from the Authority, unless otherwise approved in writing by the Authority.

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SECTION 4 FAILURE TO CONNECT

- 4.01 In the event any Owner refuses or neglects to connect within the sixty (60) day period, he shall be deemed to be in violation of the Authority's Rules and Regulations and Township Ordinances. Upon proper notice, the Authority may enter upon property and construct the connection. In such case the Authority shall, upon completion of the work, send an itemized bill of the cost of the construction of connection to Owner. In case of neglect or refusal by Owner to pay such bill within thirty (30) days, the Authority may file a municipal lien. No Owner of a Building shall connect any Building to the Water System if the Authority determines in its discretion that the then available Water System capacity is insufficient to serve the Building.
- 4.02 Any Person who fails to make a proper connection to the Water System within the time specified after receipt of proper notice or after shall be referred to the Municipal Government for the imposition of appropriate fines or penalties.
- 4.03 The Authority may commence the imposition of rates and charges applicable to the Water System against any Person who fails to make proper connection thereto, in consideration of the availability of service, at any time after 60 days from the date of notice to connect and may file and enforce a municipal lien to collect such rates and charges. This will not release the Person from connecting to the Water System.

SECTION 5 CONDITIONS AND PROCEDURES FOR INITIAL SERVICE

- 5.01 No person shall make or cause to be made any connection with the Water System until they have fulfilled all of the following conditions and procedures:
- A. A person desiring to connect a building to the Water System must first make a written application for a permit on the form furnished by the Authority, at least two (2) weeks before the connection is to be made, stating the building address, the name of the Owner and the User, the purpose for which service will be used and the size and configuration of service line, connection and meter required. No work of any nature shall commence before the issuance of the connection permit by the Authority.
 - B. The application for connection permit must be signed by the Owner of the Building or his duly authorized agent. The terms of the connection permit, together with the Rules and Regulations of the Authority, shall regulate and control the provision of water service to the Building.
 - C. The application for connection permit must be accompanied by the required Connection Charge, Tapping Fee and any other fees or charges established by the Authority which are payable prior to the time of connection. The excavator's name and phone number must be provided along with a current copy of their liability insurance.

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- D. The application for connection permit must contain indication of the date when the connection will be ready for inspection and the Building service line will be constructed. Due to weather conditions, connections are generally made only between March 15 and November 15.
 - E. The Owner will be granted a connection permit only upon meeting the Authority's application and permitting procedure.
 - F. The Authority will notify the Owner at the time connection permit is issued as to the location and configuration of the service line installed by the Authority.
- 5.02 When an application has been made for a new service connection or for reinstatement or change in an existing service, it is assumed that all plumbing, piping and fixtures which will be serviced are in proper order to receive the service; and the Authority shall not be liable for any accident, breaks or leakage arising in any way in connection with the supply of water or failure to supply water, or the freezing of pipes or fixtures, nor for any damage to the building which may result from the usage or non-usage of water service provided to such Building.
- 5.03 The Owner shall notify the Inspector, at least seventy-two (72) hours prior to the time when the Building Connection will be made, in order that the Inspector can be present to inspect and approve the work of connection. The Owner shall not backfill over any service piping until the Inspector has given his approval. Also, the Owner shall not open any valves on the Authority's service line until the Inspector has given his approval.
- 5.04 At the time of inspection of the building connection, and prior thereto in accordance with applicable easements, the Owner shall permit the Inspector full and complete access to all pipes and other appurtenances in each Building and about all parts of the property. No portion of the Building Service Line shall be covered over, or in any manner concealed, until after it is satisfactorily inspected and approved by Inspector by a written notation on the connection permit.
- 5.05 The Inspector shall signify his approval of the Building Service by endorsing his name and the date of approval on the connection permit.
- 5.06 Notwithstanding any other provisions to the contrary, the Authority shall at all times reserve the right to withhold the issuance of any permit for connection to the water system unless the applicant provides collateral or security as the Authority in its sole and absolute discretion deems adequate in the event the Owner or any successor fails to complete the proper construction.
- 5.07 The Authority will not permit connection to the Water System unless adequate capacity and pressure is available to serve the property. In accordance with state recommendations, no service will be granted in situations where water pressure cannot be maintained above 25 psi.

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- 5.08 No water Service Line shall be laid in the same trench with a sewer or gas pipe or with any facility of a public service company, or within three feet of any excavation or vault; without written approval of the Authority.
- 5.09 A Meter shall be located in an outside pit. The pit shall be an approved prefabricated meter box. It is to have suitable iron cover designed to prevent freezing. In general, the pit is to be located at the property line. Installation will generally be by the Authority, and at the expense of the Owner. The Owner may install the pit, with written approval from the Authority, provided the pit meets the specifications approved by the Authority and the Authority has adequate access to the Meter.
- 5.10 If it is decided that a meter pit is not the best option for meter installation, the Owner will provide, free of charge and expense to the Authority, a location for installation of a Meter. Generally, this location is to be a readily accessible spot inside the Building near the entrance of the Service Line. The Owner will also provide an exterior location for the remote readout portion of the Meter.
- 5.11 The Owner shall install isolation gate valves on both sides of the Meter and a dual check backflow preventer on the outlet side of the Meter. An air tank and safety valve shall be inserted at a convenient point on the Building piping to relieve excess pressure which could occur from the heating of water.
- 5.12 The Authority and its duly authorized representatives and employees, bearing proper credentials and identification, shall be permitted to enter upon all property for the purpose of inspection, observation, testing and retesting of the Meter, Service Line, and Connection, at all reasonable hours.

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SECTION 6 SPECIFICATIONS AND STANDARDS FOR BUILDING SERVICE LINES

- 6.01 A separate Meter and Connection will be required for each Building whether constructed as a detached unit or as one of a pair or row. A single connection may be permitted to serve a school, factory, other permanent Multiple Dwelling Unit or Multiple Use unit structure which does not have a solid vertical partition wall between each unit and whose individual units may not be subject to separate ownership, at the discretion of the Authority. The Authority, in its sole discretion, may permit multiple structures to be served by one connection only upon satisfactory proof from the Owner of the following: (1) the structures are under common use and ownership, (2) there is no reasonable likelihood that the structures will ever be severed from common use and ownership by sale, lease or otherwise, (3) there would be an undue hardship on the Owner, and (4) the method and type of connection shall be approved by the Authority's Engineer. An example of such a situation may be an Owner desiring water service for a detached garage on the same lot as the Owner's residence. If an exception is granted by the Authority, the Authority reserves the right to withdraw the exception in the event circumstances change so that the criteria set forth above is no longer met.
- 6.02 No repairs, alterations or additions to any Service Line or Connection shall be made unless the Owner desiring to make them first makes application to and receives permission from the Authority.
- 6.03 No User shall be allowed to permit any other Persons or Building to use or connect with his connection or connect with his service line, piping or fixtures.
- 6.04 The minimum size Service Line and connection for any Building shall be three quarters ($\frac{3}{4}$) inch diameter pipe where the distance from the Water Main to the Building is not more than one hundred (100) feet. Where the distance from the Water Main to the Building is greater than one hundred (100) feet but less than four hundred (400) feet, the minimum size Service Line and Connection shall be one (1) inch diameter pipe. The size of the Connection for Large Customers, fire protection systems, and Buildings more than four hundred (400) feet from the water main shall be considered on an individual basis by the Authority.
- 6.05 No Service Line shall be installed which passes through property of persons other than the Owner of the Building to be served, unless the Owner of the Building to be served obtains a right-of-way from the Person through whose property it will pass. The right-of-way shall be recorded with the County Recorder of Deeds. The Owner of the Building to be served shall be responsible for maintenance of the Service Line.
- 6.06 When an Owner desires water service to a Building which does not have an existing Water Main or does not have an existing Water Main of adequate capacity in the roadway abutting the building, such Owner shall be required to extend or replace the Water Main at his sole cost. Size of the Water Main and length that Water Main will have to be extended shall be determined by the Engineer. The extension will require the written permission of the Authority, and, if appropriate, the receipt of proper applicable permits in the name of the Authority obtained at the sole cost of the Owner.

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- 6.07 No water service line shall be placed by any Person in the same trench with a sewer or gas pipe or with any facility of a public service company or municipality, or within three feet of any excavation or vault, unless permitted by the Authority.
- 6.08 All excavation shall be guarded with barricades to protect the public from hazard.
- 6.09 All work must comply with the General Specifications on file with the Bedford Township Municipal Authority.
- 6.10 All Service Line and Connection pipe shall be placed on a minimum three (3) inch sand bed all around the pipe. Where rock is encountered on the trench bottom, over excavate six inches and backfill with sand. All pipe shall have at least forty eight (48) inches of cover mechanically tamped in layers not to exceed twelve (12) inches. All pipe is to be laid in a straight grade avoiding summits and depressions which could collect air and sediment. The pipe is to be “snaked” in the trench to allow at least an additional three (3) inches per one hundred (100) feet of length for thermal expansion and contraction of the pipe.
- 6.11 All connections to the Water Main of less than two (2) inches in diameter shall utilize a corporation stop. All connections to polyvinyl chloride (PVC) Water Main of any size, and ductile iron pipe of less than six (6) inches in diameter, shall also utilize a saddle. The saddle shall be a Ford Style 202BS Double Band Saddle.
- 6.12 Corporation Stops for connections less than two (2) inches in diameter shall be as follows:
- A. Compression copper outlet for copper service tubing:
 - 1. ¾" size: Ford FB600-3, or equal
 - 2. 1" size: Ford FB600-4, or equal
 - 3. 1½" size: Ford FB600-6, or equal
 - B. Thread dimensions: AWWA C-800
 - C. Inlet thread: AWWA taper thread
 - D. For Corporation Stops installed at 10 or 2 on main to compression connection:
 - 1. ¾" size: Ford FL04-33SG, or equal
 - 2. 1" size: Ford FL04-44SG, or equal
 - 3. 1½" size: Ford FL04-66SG, or equal
- 6.13 All Service Lines less than 2 inches in diameter shall be equipped with a meter pit; located at the property line with the top mounted flush with the ground surface.

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- 6.14 All Service Lines and Connections shall be type “K” or “CTS” seamless flexible copper with compression connections or ANSI/AWWA C901-02 seamless High Density Polyethylene (HDPE) Water Tubing with compression connections. A tracer wire shall be installed with HDPE tubing.
- 6.15 All connections to Water Mains shall be made at curb line, right-of-way or easement unless specifically authorized by the Authority. Where no Water Connection has previously been constructed, the connection to the water main and the construction of the service line from the Water main to the curb line shall be made by the Authority unless other specific authorization is given by the Authority.
- 6.16 All construction, reconstruction and alterations of Water Connections and appurtenances shall be performed in a competent workmanlike manner in accordance with recognized standards of the plumbing trade and the specifications currently on file with the Authority. The Authority shall stop or require reconstruction of any work not forming to these standards or specifications.
- 6.17 All Service Lines and Connection pipe and appurtenances may be subject to a hydrostatic pressure test of 150 psi for fifteen (15) minutes with no appreciable water leakage (less than one (1) fluid ounce per one hundred (100) feet of pipe) at the sole cost of the Owner.
- 6.18 Consumers using water for fire protection systems, steam generation or heating systems are warned not to depend upon the hydraulic or hydrostatic pressure of the water system. Steam and hot water heating plants and hot water generators and storage tanks shall in all cases be provided with a check valve in the water supply piping and other proper devices to prevent damage or collapse if the water supply should be shut off or fail for any reason. The Authority in no case will be responsible for accident or damage resulting from the imperfect installation or action of check valves or other devices or from the omission of such installation.
- 6.19 The Authority does not assume any liability as insurer of property or person and a consumer receiving fire service, pressure, capacity of facility other than that available at the time in view of the circumstances of the Authority at that time. The Authority shall not be liable for any damage or injury to any person or property by reason of any fire, failure to supply water, or pressure or capacity or lack thereof due to any cause beyond the reasonable control of the Authority.
- A. Private Authority Fire Service: Where private fire protection service connections are to be made to the Authority’s system, the Authority shall have the right to approve the plans for such installation prior to approval of the application for service. The Authority shall make any connection to the distribution system that is required, and the customer shall pay to the Authority the actual cost for making such connection.

The Authority shall have the right to require a compound-type meter for installation in the private fire line if deemed necessary. Waiver of the requirement for installation of a separate meter at the time the connection is made shall not prohibit the Authority from requiring a

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meter installation at a future date if such installation is warranted in the opinion of the Authority.

Any meter required will be supplied and installed by the Authority, with the cost for the meter, together with labor and materials for installation, to be borne by the customer. Where a private fire connection is approved by the Authority, no other connection for domestic, commercial or industrial use shall be made to the fire connection line unless a compound type meter is installed between the Authority's line and the connection for such line.

- B. Public Fire Protection: Where public fire protection is offered, service will be available when hydrants are installed and when the municipal entity for which the service will be provided makes application to the Authority for that service.
- C. Installation of Fire Hydrants: The Authority shall approve the installation of any fire hydrants. All fire hydrants shall be located by the Authority with due consideration given to local firefighting authorities and to requirements of insurance underwriters. Developers, private fire protection customers and municipal entities shall be responsible for all costs of purchase and installation of fire hydrants in the same manner as installation of water main extensions. The hydrants will be installed by the Authority and shall be the property of the Authority.
- D. Use of Fire Hydrants: All persons are forbidden to open any fire hydrant or to use any water therefrom for sprinkling streets, for construction or for any purpose, without permission in writing from the Authority, except in case of fire and by fire companies to test hydrants. Such tests shall be made directly under the supervision of an authorized agent of the Authority.

The Authority reserves the right to meter any fire line when evidence indicates that water is being taken from the line for purposes other than firefighting or as otherwise permitted by agreement, and such metered service shall then be billed in accordance with the regular schedule of metered rates, with proper allowance for water consumed in firefighting or other authorized use.

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SECTION 7 EXTENSION OF WATER SYSTEM

- 7.01 Any Developer shall comply with the provisions of this section.
- 7.02 A request for service which would require the Authority to operate and maintain additional pumping and storage facilities (which would be an additional operation and maintenance cost for the Authority) will be discouraged. In accordance with state recommendations, no service will be granted in situations where water pressure cannot be maintained above 25 psi.
- 7.03 The Developer shall secure appropriate planning approval from the Department of Environmental Protection for the proposed project in accordance with Act 537. Upon request, the Authority will supply letters stating the availability of water and water service. The Developer is cautioned that approvals are required from agencies other than the Authority.
- 7.04 The Developer shall submit three (3) copies of plans for any proposed extension of the Water System to the Authority for review comments, recommendations and approval on 24" x 36" sheets showing plan views to a scale of not less than 1" = 50' and profiles to a scale of not less than 1" = 5' vertically and 1" = 50' horizontally, a north point, a suitable title block date and the name of the Developers' Engineer and imprint of his registration seal and signature. The Developer shall be responsible for reimbursing the Authority for any Engineering Review fees incurred as a result of the proposed extension.
- 7.05 Prior to final acceptance of any Water System extension by the Authority, the Developer shall furnish to the Authority "Record Drawings" showing the location of all Water Mains, valves and curb boxes relative to permanent landmarks such as buildings, trees, utility poles or property corners.
- 7.06 Easements for Water Mains and service lines, constructed outside of dedicated street rights-of-way shall be recorded in the name of the Authority. Permanent easements shall be twenty (20) feet wide with vehicle access from street for maintenance purposes. It is recommended that a temporary construction easement five (5) feet wide on each side of the permanent easement be obtained to accommodate modern construction equipment. Highway Occupancy permits for Water Mains constructed within dedicated street rights-of-way shall be obtained in the name of the Authority.
- 7.07 All materials and construction shall comply with the General Specifications on file with the Authority.
- 7.08 Construction of water facilities extensions will not be permitted until proper Municipal approvals, Commonwealth permits and easements (if necessary) have been obtained in the name of the Authority by and at the sole cost and expense of the Developer. The Developer must also submit three (3) copies of Shop Drawings for Authority review and approval prior to initiating construction. A copy of approved shop drawings shall be kept on site at all times. No materials shall be installed without prior shop drawing approval.

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- 7.09 Depending on the layout of existing water distribution system and/or potential for future development beyond the area in question, the required size of a Water Main extension could vary, based upon Engineer review and recommendations.
- 7.10 The Water Mains and all appurtenances shall be subject to full time inspection by the Authority's representative at the sole cost of the Developer. If the installation of the Water Mains or appurtenances has been properly made, written approval will be furnished to the Developer or his designated representative. If the work is not satisfactory, the Authority's representative shall advise what must be done to meet the Authority's requirements.
- 7.11 No Water Main extension constructed by a Developer will be approved for use and service by the Authority until the Water Main is formally approved in writing, by the Authority, all connections, charges, tapping fees and inspection fees have been paid, the Water Main extension has been legally dedicated to the Authority and as-built drawings have been submitted to the Authority and approved.
- 7.12 The Developer shall be responsible for all necessary repairs to the extension for a one-year period from the date of formal approval by the Authority.
- 7.13 Any extensions of the Water System or connections to any Building not located in the Township shall not be made until the Owner of such Building shall obtain written consent of the host Municipality and the Authority.
- 7.14 All proposed developments shall include provision for fire protection. The maximum distance from any portion of a building in the development to a fire hydrant shall be 600 feet.
- 7.15 No Water Mains smaller than four (4) inches in diameter shall be used. No Water Mains smaller than eight(8) inches diameter shall provide flow to a fire hydrant. Dead ends are to be avoided. Any dead ends which are absolutely necessary shall be equipped with a blowoff.

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SECTION 8 MAINTENANCE AND REPAIR

- 8.01 The Authority shall retain ownership of and have the ultimate responsibility for the use, operation, maintenance, and repair of the Water System from the source of supply up to and including the curb stop, or meter pit at the property line or easement line of each user. The owners of any Building connected to the Water System shall notify the Authority of any condition on his property which threatens the proper operation and integrity of the Water System.
- 8.02 The Service Line from the curb stop (or meter pit) to the Building and the Building piping and fixtures shall be the responsibility of the Owner and shall be maintained and repaired by the Owner at his own cost. Any repairs of the service line shall be subject to the direction, approval and inspection of the Authority.
- 8.03 The Authority reserves the right at any time to excavate or allow the excavation of any Water System component.
- 8.04 The Authority shall in no event be responsible for the maintenance of or any damage resulting from water escaping from the service line or any other pipe or fixture downstream of the curb stop or meter pit.
- 8.05 The Authority reserves the sole right to turn the curb stop on or off. Should repairs to the service line or other piping and fixtures be required, a plumber shall obtain written approval from the Authority to operate the curb stop to facilitate repairs.
- 8.06 The Authority reserves the sole right to remove a Meter from its setting. Should it be necessary to remove a Meter from its setting, notice shall immediately be given to the Authority.
- 8.07 The Owner shall keep the service Line from the curb stop, or Meter pit to the building in good condition at all times; under penalty of discontinuance of service by the Authority upon a forty-eight (48) hour notice. However, should a serious leak on the Owner's property threaten the Authority's supply, the Authority reserves the right to discontinue service without notice until such time as the condition is corrected; or take action necessary to correct the situation.
- 8.08 In the case of leaks of undetermined location, the Authority will, upon request of the Owner, excavate in and about the curb stop for the purpose of determining the responsibility for leaks. The Authority shall assume the cost of work if it is found that the leak is located between the curb stop and main. If the leak is determined to be between the curb stop and building, the Owner shall reimburse the Authority for the actual costs of the work required to determine responsibility.
- 8.09 The Authority may at any time require the Owner to install in connection with his service pipes, such valves, pressure regulators, tanks or other apparatus as may be, in the opinion of the Authority, required for the safeguarding and protection of the Authority's property or water supply.

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- 8.10 All Meters are the property of the Authority and will be maintained and repaired by the Authority. The Authority will assume the cost associated with ordinary wear and tear. However, should damage to the Meter occur due to freezing, carelessness or negligence, the repairs shall be at the expense of the Owner.
- 8.11 The Owner shall notify the Authority of any damage to or any cessation in registration of the Meter, as it comes to his knowledge or the knowledge of any user of his Connection.
- 8.12 No seal placed by the Authority shall be tampered with or defaced. It shall not be broken except upon authorization from the Authority. Where the seal is broken, the Authority reserves the right to remove the Meter for test at the expense of the Owner. It is a violation of Clause 6, Section 34, Act of 1974 of the Laws of Pennsylvania to break or deface the seal of, or otherwise damage the Meter.
- 8.13 When it is necessary to renew an existing Connection, the Authority will renew the connection at no cost to Owner. This renewal is limited to items from the main to the curb stop; using pipe of the same size and in the same location as the old one. If the Owner, for his own convenience, desires the new Service Line at some other location, he will be responsible for payment of all expenses. These include the cost of shutting off the old Service Line at the main, a new corporation stop and saddle, and additional pipe, excavation and resurfacing.
- 8.14 When the Owner desires a change in location or size of an existing service line, the cost of the change shall be borne by the Owner.

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SECTION 9 UNLAWFUL USE OF WATER SYSTEM

- 9.01 No Person shall connect, cause to be connected, or allow any other Person to connect to the Water System any Building or other source of water other than that for which the connection permit is or has been issued.
- 9.02 No person shall make, or cause to be made, any cross connection between any pipe, fixture, or other appurtenance connected in any way to the Water System and any public or private component of any potable water system or source whereby, in the opinion of the Authority, the potential exists for vacuums or back siphonage which could permit sanitary wastes to enter a potable water system or source.
- 9.03 No person shall open a fire hydrant or use any water from a hydrant for recreation, sprinkling streets, construction, filling of swimming pools, or any other purpose without a permit from the Authority, under the penalty prescribed by law. Use of fire hydrants by qualified fire company personnel is authorized in case of fire. Fire companies are also authorized to test the hydrants, if supervised by an authorized agent of the Authority.
- 9.04 No person shall interfere with any fire hydrant. No person shall place any material of any description within eight (8) feet of any fire hydrant or over a valve box; without written permission of the Authority.
- 9.05 No outlet shall be permitted on the connection or service pipe supplying a Building, between the water main and the Meter. Excepting facilities of the Authority, no unmetered Connections are allowed for fire protection systems. All water used must pass through the Meter.

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SECTION 10 CROSS CONNECTIONS

- 10.01 Cross connections represent a serious health hazard; and are subject to government regulation. No connection shall be made between pipes or containers carrying water supplied by the Authority and pipes or containers carrying water from any other source unless the proposed cross connection has written approval from and has been inspected by the Authority. All previous water supplies into the building being served must be disconnected from the building interior. The previous supply is restricted to outdoor use only.
- 10.02 It shall be the responsibility of the Owner to conduct periodic surveys of water use practices on his premises to determine whether there are actual or potential cross connections through which contaminants or pollutants could backflow into the Water System. An annual report, on a form acceptable to the Authority, will be required from owners who maintain a well or other non-potable water system under pressure, to further verify the absence of cross connections.
- 10.03 The Authority and its duly authorized representatives and employees, bearing proper credentials and identification, shall be permitted to enter upon all property at all reasonable hours; for the purpose of conducting surveys and investigations of water use practices to determine whether there are actual or potential cross connections through which contaminants could backflow to the Water System.
- 10.04 The type of protection required shall depend on the degree of hazard which exists:
- A. An approved air gap separation shall be installed where the Water System may be contaminated with substances that are dangerous to the public health and could cause a severe harm.
 - B. An approved air gap separation or an approved reduced pressure zone backflow prevention device shall be installed where the Water System may be contaminated with a substance that could cause a system or health hazard.
 - C. An approved air gap separation or an approved reduced pressure zone backflow prevention device or an approved double check valve assembly shall be installed where the Water System may be polluted with substances that would be objectionable but not dangerous to health.
- 10.05 An air gap separation shall be at least twice the diameter of the supply pipe, measured vertically above the top rim of the vessel; but in no case less than one inch.
- 10.06 A double check valve assembly shall meet the requirements of AWWA C-510.
- 10.07 A reduces pressure zone backflow prevention device shall meet the requirements of AWWA C-511.

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- 10.08 All cross connection control equipment should be maintained in accordance with the manufacturer's recommendations. All systems shall be inspected at the time of installation and at least every twelve months thereafter.
- 10.09 The owner must maintain a complete record of each backflow prevention device: from purchase to retirement. This shall include a comprehensive listing that includes a record of all yearly tests, inspections, and repairs. A copy of this record shall be delivered to the Authority upon request.
- 10.10 Installation, inspection, testing, overhaul, repair, and recordkeeping of backflow prevention devices shall be done at the sole expense of Owner.

SECTION 11 WATER SUPPLY

- 11.01 The Authority cannot guarantee the volume and/or pressure of water available from its system; and shall not be liable for a deficiency or failure in the supply for any reason. It is the duty of the Owner to protect his plumbing system and property from damage in the event water supply is reduced or shut off.
- 11.02 The Authority has the right to reserve a sufficient supply of water at all times to provide for public health, fire protection and other emergencies. In the event of any accident or damage to any part of its works or equipment or breakdown of machinery, or bursting of any Water Main, or any other occurrence affecting its plant or equipment or operation; the Authority shall not be liable to any person for any claim or damage arising from an interruption of service, inadequate supply or pressure, quality of water, or any cause beyond its control.
- 11.03 The Authority shall prohibit the use of hoses for street, lawn or garden sprinkling, or for any other purpose when, in its judgment, such action is necessary for the preservation of the water supply. In such event, due notice shall be given by publication in at least one newspaper of local circulation. Should any consumer fail to comply with the requirements of the notice, water service to that consumer shall be terminated and service shall not be restored until all costs of terminating and initiating the water have been paid.
- 11.04 If at any time the total water supply shall be insufficient to meet all of the needs of all the users for domestic, commercial, and industrial purposes, the Authority must first satisfy all the consumers for domestic purposes before supplying any water for any other purposes or uses.

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SECTION 12 WATER CONSERVATION CONTINGENCY PLAN

- 12.01 Restriction of Nonessential Uses: If the Authority is projecting a supply shortage, the Authority may request voluntary conservation by both residential and nonresidential customers and may impose mandatory conservation measures to reduce or eliminate nonessential uses of water. Nonessential uses of water include, at a minimum, the following:
- (a) Watering of lawns, gardens, landscape areas, trees, shrubs or other outdoor vegetation except with a hand-held hose equipped with an automatic shut-off nozzle.
 - (b) Non-commercial washing of vehicles or other equipment except with hand-held hose equipped with an automatic shut-off nozzle.
 - (c) Washing streets, driveways, parking lots, tennis courts, commercial and residential building exteriors, sidewalks, patios or other outdoor surfaces.
 - (d) Ornamental water uses, including fountains, artificial waterfalls, reflecting pools and the like.
 - (e) Filling or topping-off swimming or wading pools except for public or private pools serving 25 or more dwelling units and health care facility pools used for patient care or rehabilitation.
 - (f) The operation of water-cooled comfort air conditioning not equipped with a cooling tower or other evaporative system.
 - (g) Flushing wastewater lines or manholes.
 - (h) Irrigation at commercial farms and nurseries other than as minimally necessary to preserve livestock, crops and plants.
 - (I) The use of water from fire hydrants for construction purposes or fire drills.
- 12.02 Implementation of Voluntary Restrictions: Prior to implementation of mandatory restrictions, the Authority shall first request voluntary customer conservation. Notice of voluntary conservation restrictions shall be sent to all customers or be provided by local radio, television or newspaper advertisements within the Authority's service territory.
- 12.03 Imposition of Mandatory Restrictions: If voluntary cooperation does not achieve satisfactory results, mandatory restrictions will be imposed upon notice to customers. If any customer refuses to comply with such mandatory measures, the Authority may either adjust the outside water valve connection in a manner which will restrict water flow by up to one-half, or otherwise restrict flow such as by the insertion of a plug device.

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Prior to any such other flow restriction being imposed, the Authority must make a bona fide attempt to deliver notice of the proposed flow restriction to a responsible person at the affected premises and fully explain the reason for the restriction. Less restrictive means may be imposed to secure compliance with mandatory use restrictions.

Complete service termination may be imposed by the Authority if mandatory restrictions are not being implemented.

- 12.04 Pennsylvania Emergency Management Agency (PEMA) Responsibilities: In addition to the provisions as set forth in this Part, the Pennsylvania Emergency Management Agency, authorized to promulgate, adopt and enforce a Water Rationing Plan by virtue of the Emergency Management Services Code, 35 Pa. C.S. ' ' 1701, et seq., may impose restrictions pursuant to a Drought Emergency Proclamation by the Governor of the Commonwealth of Pennsylvania. Where inconsistent with Authority-imposed restrictions pursuant to this tariff, PEMA restrictions shall control.

In the event of a drought emergency as defined by proclamation or executive order, the Authority is authorized to collect fines set forth in its Local Water Rationing Plan as filed with and approved by PEMA.

- 12.05 Termination of Use Restrictions: Conservation measures imposed shall be terminated at such time as the supply shortage is eliminated, with appropriate notice provided to affected customers.

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SECTION 13 DISCONTINUANCE OF SERVICE

- 13.01 Application for water service may be canceled or water service disconnected for any of the following reasons:
- A. Failure of User to pay water bill and other charges when due.
 - B. Tampering with any meter, service line, curb stop or box or permitting tampering by others.
 - C. Use of water service by a User for any purpose other than described in the application.
 - D. Use of water service by a User at any location other than described in the application.
 - E. Waste of water by a User.
 - F. Vacancy of Building.
 - G. Failure of User to maintain service line in good order.
 - H. Refusal of access to property to authorized representatives of the Authority for the purpose of inspecting Owner's service line, piping and fixtures; as well as inspecting, reading, maintaining or removing meters.
 - I. Failure to comply with any water use restrictions which may be imposed from time to time.
 - J. Violation by User of any of the Rules and Regulations.
 - K. Pursuant to any other laws of the Commonwealth of Pennsylvania.
- 13.02 Any damage to the service line and/or Water Mains caused by careless undermining or by negligent excavating or backfilling of excavation for private drains, sewers, or other purpose shall be chargeable to the person causing damage, and if the charge to repair is not paid within thirty (30) days, the Authority reserves the right to discontinue water service and/or file a lien against party responsible for causing damage.
- 13.03 The Authority shall have the right to interrupt water service without notice in case of breakdowns or for other unavoidable causes, or for the purpose of making necessary repair or connections. Reasonable notice will be given when practicable. In no case shall the Authority be liable for any damage or inconvenience suffered.
- 13.04 In event any wastewater service charge or total of such charges and surcharges shall remain unpaid for a period of longer than sixty (60) days from the billing date, the Authority may terminate and discontinue water service to the Owner to which the water and wastewater service have been rendered.

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Upon such termination of service, the Authority shall impose a discontinuation charge. A service initiation will be charged when service is restored.

- 13.05 When two or more buildings are supplied through a single water service, any violation of the Rules and Regulations of the Authority by any one Owner shall be deemed a violation by all, and the Authority may enforce compliance with this rule by shutting off the entire service, except that action shall not be taken until the non-violating Owner(s) has been given a reasonable notice and opportunity to install separate connection.
- 13.06 Disconnection of Service Due to Demolition of Building
- A. Any person desiring to demolish, or otherwise permanently remove a building from a property served by municipal water or otherwise permanently disconnect a building from a property served by municipal water must apply to the Authority for permanent disconnection of service.
 - B. Written notice of approval of the proposed disconnection will be made by the Authority to the applicant within seven (7) days following a regularly scheduled Authority meeting.
 - C. For disconnection of water service the property owner shall physically remove all service connection piping from the building served to the property line or edge of right of way. The Authority's corporation stop shall be closed at the water main and the curb stop shall be removed. The property owner shall restore the ground surface to its original condition following piping removal and closing of the corporation stop. All activities shall be witnessed by the Authority or their representative before being covered. The structure must then be removed from the property or all plumbing fixtures removed from the structure rendering the structure uninhabitable. This work shall be completed at the Owner's expense. Contractors shall provide current liability insurance certificate prior to excavating.
 - D. Reasonable and customary fees may be charged by the Authority to cover Authority expenses incurred for application processing and disconnection inspection services.
 - E. If an Owner desires to reconnect the property at some point, all applicable tap fees and charges will assessed as though the property had never been connected.

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SECTION 14 CHARGES PAYABLE UPON CONNECTION & SERVICE TRANSFER

- 14.01 Upon making application for the issuance of a permit to connect a new Building or to connect an additional use, the Authority will prepare a written estimate of the cost of Authority construction for the installation, connection charge, the tapping fee, the permit fee and the inspection fee.
- 14.02 A tapping fee (capacity charge) payable to the Authority for purchase of treatment capacity and distribution system capacity shall be due at the time of connection. Calculations of this capacity shall be the number of EDUs times two thousand dollars (\$2,000.00) per EDU for new construction. When connecting to the public system is required as part of an Authority water extension project the tapping fee shall be calculated at one thousand dollars (\$1,000) per EDU. The tap fee shall be subject to the provisions of any grant awarded for the construction of a water extension project.
- 14.03 A connection fee of \$400.00 will be charged in addition to the tapping fee for each Building Service Line serving a single, payable at the time of connection. This is only for a ¾", 1" or 1½" diameter service line, where the water main fronts directly on the property desiring to be connected and the actual cost of installation of the line is equal to or less than \$400.00. This fee represents the average cost of the tapping connection which only includes the installation of a corporation stop, saddle, service line, curb stop and box from an existing water main to the property line of the Owner. The cost of installing the service lateral from the connection shall be borne by the Owner.
- 14.04 A customer facilities fee of one hundred dollars (\$100.00) is to be paid by the Owner for Connection of a ¾" diameter Service Line serving a single family dwelling. This fee is to cover the Authority's average cost of inspection of the Service Line installed by Owner.
- 14.05 For a Service Line other than the above, a customer facilities fee in an amount equal to the actual cost of engineering review and inspection work performed by the Authority will be charged to the Owner. Upon making application for the issuance of a permit for Connection, the Authority will prepare a written estimate of the cost of engineering review and inspection, if requested.
- 14.06 For a Service Line other than the above, a tapping fee in an amount equal to the actual cost of providing capacity to serve the customer will be charged to the Owner. The minimum tapping fee will be two thousand dollars (\$2,000.00). Upon taking application for the issuance of a permit for Connection, the Authority will prepare a written estimate of the cost of the tapping fee, if requested.
- 14.07 The Person desiring water service shall furnish and install the Building Service Line at his sole cost.
- 14.08 The actual building and connection to the water system must be made within one year of the payment of the charges and fees specified under this Section. If requested prior to the actual connections being made to the water main, the Authority will refund the fees and charges less 10% administrative fee. After one year, a new application must be made with appropriate fees and charges paid to the Authority.

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14.09 The number of EDUs constituting each type of Building for purpose of calculating the connection charges shall be determined as follows:

<u>Classification</u>	<u>No. of EDUs</u>
1. Single Family Dwelling	1
2. Two Family Dwelling	2
3. Apartment House:	
a. One or two bedroom apartment	1
b. Each additional bedroom	½
4. Mobile Home	1
5. Retail Store	1
6. Business Office or Professional Office:	
a. Five (5) or less employees	½
b. Each additional 5 employees over 5 or fraction thereof	½
7. Business or industry <u>not</u> providing showers for employees:	
a. Ten (10) or less employees	1
b. Each additional 5 employees over 10 or fraction thereof	½
8. Each improved property having a commercial (1.2 horsepower or greater) garbage grinder, for each such grinder	1
9. Hotel or Motel (in addition to restaurant facilities) per rental room	½
10. Restaurant, club, or tavern, per twenty (20) seats or fraction thereof	1
11. Church	1
12. Service Station or automobile repair garage:	
a. Three (3) bays or less (without car wash facilities)	1
b. Three (3) bays or less (with car wash facilities)	2
c. Each additional bay over 3	½
13. School, per 22 pupils or operating personnel	1
14. Laundromat, per five (5) washers or fraction thereof	1
15. Car Washing Establishment:	
a. Per bay (using recycled water)	1
b. Per bay (not using recycled water)	2

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|---|---|
| 16. Bowling Alley (in addition to restaurant facilities) per six (6) lanes or fraction thereof | 1 |
| 17. Barber Shop: | |
| a. Two (2) chairs or less | ½ |
| b. Each additional chair | ½ |
| 18. Beauty Shop: | |
| a. One (1) chair | 1 |
| b. Each additional chair | ½ |
| 19. Retail store with meat and/or vegetable preparation facilities, per employee food preparation station | 1 |

- 14.10 The number of Equivalent Dwelling Units applicable to Commercial Establishments and Industrial Establishments shall be computed on the basis of the average daily number of full and part-time employees (including the owner(s) and employer(s) for the calendar quarter preceding the date of connection. The Owners of such facilities shall be responsible for advising the Authority in writing of the number of employees upon connection to the Water System and upon request of the Authority. The Authority will perform a review approximately two (2) years after the date of initial connection and if flows and/or number of employees are significantly higher than the figures presented at the time of the initial service request, the Authority will require that an additional tap fee be paid to correspond with the actual figures. The number of Equivalent Dwelling Units applicable to Schools shall be computed on the highest monthly average daily attendance of pupils (plus faculty, administrators and staff) during the twelve (12) months preceding the date connection. The Owners of such facilities shall be responsible for advising the Authority in writing of the number of pupils, faculty, administrators and staff in attendance as an average daily figure upon connection or upon request of the Authority.
- 14.11 Establishments that do not fall under any of the above classifications may be asked to provide water records from similar establishments or calculations to determine an EDU value for the establishment.
- 14.12 Each new Owner of a Building already connected must submit an Application for service to initiate service. No service shall be furnished by the Authority to an Owner until all arrears for water service, repairs, or other charges then incurred or previously owed with respect to the Building shall have been paid, or satisfactory arrangements for payment has been made.
- 14.13 Any Owner desiring to transfer ownership of property and water service shall notify the Authority in writing of this desire and a final Meter reading and bill will be prepared at no charge to the Owner. The bill shall be due and payable within ten (10) days of transfer.

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SECTION 15 SCHEDULE OF RATES AND CHARGES

15.01 Rates for water service for single family dwellings, individual units in Multiple Dwelling Units, and individual uses in Multiple Use Units are based upon metered water consumption. The quarterly charge for Water service shall be as follows:

<u>METERED CONSUMPTION</u>	<u>RATE</u>
Up to 6,000 gallons per quarter	\$85.14 per quarter
Up to 2,000 gallons per month	\$28.38 per month
Each 1,000 gallons excess of minimum	\$14.19 per 1,000 gallons

15.02 The minimum quarterly charge for water service is eighty-five dollars and fourteen cents (\$85.14) per quarter per EDU. The minimum monthly charge is twenty-eight dollars and thirty-eight cents (\$28.38). A minimum charge will be billed to every structure connected to the public water system regardless of in-residence status.

15.03 The minimum quarterly charge applies to each metered unit. The minimum quarterly charge applies to each mobile home in a mobile home park as each mobile home unit is required to be metered.

15.04 Where an apartment or other Multiple Dwelling Unit receives water service through a single meter under contract with a single Owner; the minimum quarterly charge for water service shall apply to each unit.

15.05 Where a non-residential or Multiple Use Unit receives water service through a single meter under contract with a single Owner; the minimum quarterly charge for water service shall apply to each use. Each user shall pay the greater of 1) the minimum charge plus the charge for excess metered consumption or 2) a multiple of the minimum charge calculated by dividing the estimated wastewater flow calculated using 25 Pa Code Ch 73 Section 73.17 by the 400 GPD estimate specified for single family dwellings.

15.06 A Returned Check Fee charge of \$25.00, plus bank fee, will be assessed any time a check which has been presented to the Authority for payment on an account has been returned by the payor bank for any reason. A \$25.00 fee, plus bank fee, will be charged for any ACH payment that is rejected by the payor bank for any reason.

15.07 Charges for after-hours service will be based on actual cost for equipment and labor of Authority personnel if the issue is on the Owner's side or is a result of Owner negligence. Normal Business Hours are Monday through Friday. Service hours are 7:00am – 3:00pm. Office hours are 7:30am -3:30pm.

15.08 If requested in writing by Owner, the Authority will conduct a test of the accuracy the Meter supplying his Building. A deposit of fifty dollars (\$50.00) shall accompany the request. The

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Authority shall record the actual labor and other expense involved. A minimum of two hours labor will be charged. If the Meter is found to be registering more than AWWA specifications allow, the Owner will not be billed, and his deposit will be returned. If the Meter is within standards, the Owner will be billed for testing. The unused portion of the deposit will be refunded.

- 15.09 The charge for the reinstallation or changing of a Meter when removed due to damage in any way as a result of negligence on the part of the Owner shall be equal to the cost of repair or replacement of the damaged Meter.

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SECTION 16 BILLING

- 16.01 Failure to receive a bill from the Authority shall not exempt the User from his responsibility to make prompt payment. The presentation of a bill to the User is only a matter of accommodation.
- 16.02 Whenever ownership of a Building is transferred, the new Owner must notify the Authority in writing for the continuation of the service as provided for in Section 14. Failure to do so will result in the discontinuance of the water service.
- 16.03 The Owner of each Building is ultimately responsible for the payment of all water bills. All billings will be sent directly to the Owner, unless otherwise approved by the Authority. An Owner may allow a Tenant or other user to remit payment.
- 16.04 Billings will be rendered on a monthly basis for large consumers and on a quarterly basis for all others. Upon written request and approval, a customer who is billed on a quarterly basis may be switched to billing on a monthly basis.
- 16.05 Billing shall begin when connection is made and meter is installed.
- 16.06 A minimum bill shall be generated for any structure for which service is connected regardless of residence status or usage. In the event that service has been shut off by the Authority for non-payment or at the request of the property owner, a minimum bill shall continue to be generated for the account.
- 16.07 If a meter ceases to provide a reading and after two unanswered attempts by the Authority to contact the Owner to correct the issue the Owner will be billed the average previous usage or 10,000 gallons, whichever is greater.
- 16.08 If a meter malfunction is the result of negligence on the part of the Owner (i.e. meter freezing and breaking, destruction of meter) then the Owner shall be charged for the meter replacement.

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SECTION 17 LATE PAYMENTS

- 17.01 The Authority shall set a due date for monthly customers no less than 21 days from the bill date; no less than 30 days from the bill date for quarterly customers. Payment must be received in the Authority office by 3:30pm on the due date to avoid a late penalty.
- 17.02 Charges for service shall be subject to a ten percent (10%) penalty if not received in the office by 3:30pm on the due date. If not paid within thirty (30) days after the due date the bill amount plus the penalty shall bear interest from the due date at a rate of one and one half percent (1.5%) per month or fraction thereof until paid.
- 17.03 The Authority shall have the right to terminate water service to the delinquent premises no less than 20 days after the bill due date for monthly customers; no less than 30 days from the bill due date for quarterly customers. The Authority shall not restore service to the delinquent premises until all delinquent balances against the same and the service termination and restoration fees have been paid in full by cash or money order.
- 17.04 In the case of a tenant, service termination will be in compliance with the Utility Service Tenants Rights Act (USTRA), which requires at least 37 days' notice to the landlord and at least 30 days' notice to the tenant before shut off can occur. As per Pennsylvania Statute the property owner is responsible for charges incurred from municipal services rendered. The same provision for penalties, interest and service shut off fees apply.

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SECTION 18 CHANGING RULES, REGULATIONS AND RATES

18.01 The Authority reserves the right to change or amend from time to time these Rules, Regulations and Rates for Water service, in a manner provided by law.

SECTION 19 REPEALER

19.01 In the event any provision, section, sentence, clause or part of the Rates, Rules, and Regulations shall be held by any Court or Administrative tribunal of competent jurisdiction to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of the Authority that such remainder shall be and shall remain in full force and effect.

19.02 All parts of these Rates, Rules, and Regulations which are inconsistent herewith expressly shall be and are repealed.

19.03 The Rates, Rules, and Regulations shall supersede any previously adopted Rules and Regulations of the Authority.

Revised: September 2021 – Updated Section 15.01 Rates to include rates effective January 1, 2021

Revised: December 2021 – Updated Section 14.09 EDU Classifications/No. or EDUs