

The Regular monthly meeting of Smithfield Sewer Authority was held on Monday, June 8, 2026 at 1:00 pm in the Smithfield Township Municipal Building with the following members present; Russell C. Albert II (Chairman), Marianne Bridges, (Vice Chair/Treasurer), (Michael Albert, (Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer) and Robert Kidwell (Solicitor).

Corissa Gehring and Norbert Erichsen were also present.

Mr. R. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the meeting held on Monday, May 11, 2026, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Second, Mr. M. Albert and carried unanimously.

REGULAR MEETING

SOLICITOR REPORT –Mr. Robert Kidwell, Esq. - Nothing new to report.

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

PA DEP Pre-planning is on hold until SEO's evaluation of existing wells and septic systems is complete.
Hanover door to door surveys and Gilmore & Associates approximately 15 test pits will begin in early July.

Motion made by Mr. R. Albert to engage Norm Fish Excavating to perform restoration of test pits once complete. Second by Mr. M. Albert and carried unanimously.

Motion made by Ms. Bridges to approve Blooming Glen (Co-Stars), to move forward on Repairs at WWTP (Wet Well Lid), not to exceed \$24,940.00. Second by Mr. M. Albert and carried unanimously.

Motion made by Ms. Bridges to approve Blooming Glen (Co-Stars), to move forward on Repairs at Delaware Avenue Pump Station (Trash Basket and Guide Rails), pending review by Mr. Kutz and not to exceed \$15,000.00. Second by Mr. R. Albert and carried unanimously.

Motion made by Mr. M. Albert to approve Martins electrical service to purchase pump for Delaware Avenue Pump Station in the amount of \$6,525.00. Second by Ms. Bridges and carried unanimously.

Motion made by Ms. Bridges to approve Martins electrical service to refurbish WWTP spare pump in the amount of \$5,941.00. Second by Mr. M. Albert and carried unanimously.

Discussion took place regarding sewage issues of Residents in Northern part of Lake Valhalla Developments. (properties are located beyond lake)

447 STORM PIPE – Hanover Engineering-nothing to report.

SYSTEM OPERATOR'S REPORT: -report reviewed by Mr. R. Albert.

STAFF REPORT: PA1 Call monthly data reviewed by Mr. R. Albert.

Corissa continues to research grants for streambank restoration, solar panels, and building generator for 115 Twin Falls Road site. Corissa also continues to work with representatives of BWA regarding indigenous plants and trees.

UNFINISHED BUSINESS:

Status of Smithfield Gateway: Revisions to overall Sewer Service Agreement will be required for future phases.
Mr. M. Albert noted that the BOS is continuing to review the Data Center Ordinance.

Borough of East Stroudsburg: March 24, 2026 meeting was cancelled. Waiting on rescheduled date. Mr. M. Albert will contact Kelly Lewis, Borough Manager regarding availability for meeting.

Status of Local Share Account – Monroe County 2022 – extension granted to 6/30/2027.

Status of Local Share Account – Monroe County 2025 Grant resubmission for the Seven Bridge Road Extension. Submitted 9/22/2025 – CFA meeting 5/20/2026 – Authority awarded \$40,000.00.

Status of Local Share Account Statewide 2025 – Grant resubmission for the Seven Bridge Road Extension. Submitted 11/19/2025.

Status 115 Twin Falls Road

Office: Bid advertised 6/4/2026 & 6/14/2026. Pre-bid conference scheduled for 6/18/2026 at 1pm. Bid opening, 11 am 7/13/2026. Review and consider award of bid(s) at July 13, 2026 meeting.

Garage: Phase 1 is complete. Phase 2 is ongoing.

Site: Storm Water improvements are complete and will be inspected by Hanover Engineering.

Mr. R. Albert will contact Hanover Engineering for status update on bidding documents for balance of Land Development improvements with relocation of 2 parking spaces.

Status of the Dr. Kahn Project – per RKR, this project is moving forward. Discussion took place regarding approving subdivision and PennDOT HOP for Franklin Hill PS.

NEW BUSINESS:

Motion was made by Mr. M. Albert to pay the bills through June 8, 2026 and ratify expenditures in the amount of \$79,618.43. Second Ms. Bridges and carried unanimously.

Motion was made by Ms. Bridges to ratify payroll and payroll taxes for May 2026 in the amount of \$29,938.53 (3 payrolls). Second, Mr. M. Albert and carried unanimously.

Mr. M. Albert informed the Board the BOS continues to discuss the Data Center Ordinance. High Density Housing ordinance was adopted at the 5/27/2026 meeting and approval of the Hanover door to door survey will be on the 6/10/2026 meeting agenda.

PUBLIC COMMENT:

No public comment.

There being no further business to discuss, a motion was made by Mr. R. Albert to adjourn the meeting at 2:16 pm. Second by Mr. M. Albert and carried unanimously.

Respectfully submitted,

Terri Timko
Assistant Secretary
Smithfield Sewer Authority
June 8, 2026