

The Regular monthly meeting of Smithfield Sewer Authority was held on Monday, May 11, 2026 at 1:00 pm in the Smithfield Township Municipal Building with the following members present; Russell C. Albert II (Chairman), Marianne Bridges, (Vice Chair/Treasurer), (Michael Albert, (Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer) and Robert Kidwell (Solicitor).

Corissa Gehring was also present.

Mr. R. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the meeting held on Monday, April 13, 2026, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Second, Mr. M. Albert and carried unanimously.

REGULAR MEETING

SOLICITOR REPORT –Mr. Robert Kidwell, Esq.

Mr. Kidwell reviewed the \$2,400,000.00 Sewer Revenue Note, Series 2026, and found no issues. Mr. Kidwell also provided his signed opinion letter. Documents are to be signed by necessary Board members and sent to Laura Kurtz of Eckert Seamans Cherin & Mellott, LLC.

Mr. R. Albert provided the Board an itemized list of projected capital expenditures.

Motion was made by Mr. M. Albert to approve the opening of an account with First Keystone Community Bank. Second Ms. Bridges and carried unanimously.

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

Motion was made by Ms. Bridges to approve exemption mailer for 3 Point Garden Road minor subdivision and recommend to the BOS for signature and submission to DEP. Second Ms. Timko and carried unanimously. (drawings were reviewed by Mr. Kutz)

PA DEP Pre-planning is on hold until SEO's evaluation of existing wells and septic systems is complete.

Township survey forms were mailed to residents of Seven Bridge Road Project Area with a cutoff date of 4/20/2026.

Roughly 40 surveys were received. Mr. Kutz will be speaking with SEO at Hanover on 5/14/2026 to review timeline for site evaluations.

447 STORM PIPE – Hanover Engineering-nothing to report.

SYSTEM OPERATOR'S REPORT: -report reviewed by Mr. R. Albert.

STAFF REPORT: PA1 Call monthly data reviewed by Mr. R. Albert.

Corissa provided a sketch plan for the Streambank restoration at 115 Twin Falls Road site. She is working with representatives of BWA regarding indigenous plants and trees. Corissa is also looking into a picnic grove including tables that are ADA compliant.

UNFINISHED BUSINESS:

Status of Smithfield Gateway: Revisions to overall Sewer Service Agreement will be required for future phases.

Mr. M. Albert noted that the BOS is continuing to review the Data Center Ordinance.

Borough of East Stroudsburg: March 24, 2026 was cancelled. Waiting on rescheduled date.

Status of Local Share Account – Monroe County 2025 Grant resubmission for the Seven Bridge Road Extension. Submitted 9/22/2025

Status of Local Share Account Statewide 2025 – Grant resubmission for the Seven Bridge Road Extension. Submitted 11/19/2025.

Status 115 Twin Falls Road

Office: Motion was made by Ms. Bridges to authorize release of bidding documents for office building renovations, contingent upon satisfactory BCO review. Second Mr. M. Albert and carried unanimously.

Garage: Phase 1 is complete. Phase 2 is ongoing.

Site: Storm Water improvements are complete and will be inspected by Hanover Engineering.

Motion was made by Mr. M. Albert to authorize completion of bidding documents for balance of Land Development improvements. Second Ms. Bridges and carried unanimously.

Status of the Dr. Kahn Project – no changes

Mr. R. Albert informed the Board he is waiting on an itemized list of findings from Prosser regarding the Mosier Pump Station.

NEW BUSINESS:

Motion was made by Mr. M. Albert to pay the bills through May 11, 2026 and ratify expenditures in the amount of \$130,871.85. Second Ms. Bridges and carried unanimously.

Motion was made by Ms. Bridges to ratify payroll and payroll taxes for April 2026 in the amount of \$19,959.77. Second, Mr. M. Albert and carried unanimously.

Motion was made by Mr. M. Albert to only approve review of Authority's tapping fee with David Busch of Keystone Alliance Consulting, Inc. not to exceed \$5,000. (Use fee will be readdressed after Borough of East Stroudsburg meeting takes place). Second Mr. R. Albert and carried unanimously.

Mr. M. Albert informed the Board the BOS would be discussing the Data Center Ordinance at a larger venue in May and the High Density Housing ordinance at the 5/27/2026 BOS meeting. The exemption mailer for 3 Point Garden Road will be discussed for approval at the 5/13/2026 meeting.

PUBLIC COMMENT:

No public comment.

There being no further business to discuss, a motion was made by Mr. R. Albert to adjourn the meeting at 2:41 pm.

Respectfully submitted,

Terri Timko
Assistant Secretary
Smithfield Sewer Authority
May 11, 2026