

The Regular monthly meeting of Smithfield Sewer Authority was held on Monday, March 9, 2026 at 1:00 pm in the Smithfield Township Municipal Building with the following members present; Russell C. Albert II (Chairman), Marianne Bridges,(Vice Chair/Treasurer), (Michael Albert, (Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer) and Robert Kidwell (Solicitor).

Corissa Gehring was also present.

Mr. R. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the meeting held on Monday, February 9, 2026, motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Second, Mr. R. Albert and carried unanimously.

REGULAR MEETING

SOLICITOR REPORT –Mr. Robert Kidwell, Esq.

Mr. Kidwell notified the Board that he had several email discussions with Laura B. Kurtz, Esq. from the firm Eckert Seamans Cherin & Mellott, LLC regarding proposed funding.

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

Chapter 94 report is completed and submitted to DEP and Tributary copy submitted to Borough of East Stroudsburg.

Mr. Kutz also reviewed the Three Point Garden Road resubmitted subdivision plans.

PA DEP Pre-planning is on hold until SEO's evaluation of existing wells and septic systems is complete.

Motion was made by Mr. M. Albert to approve Township SEO/Hanover Engineering proposal for evaluation of existing wells and septic systems. Fee will be paid through LSA Grant. Second, Ms. Bridges and carried unanimously.

447 STORM PIPE – Hanover Engineering-nothing to report.

SYSTEM OPERATOR'S REPORT: -report reviewed by Mr. R. Albert.

STAFF REPORT: PA1 Call monthly data reviewed by Mr. R. Albert.

Mr. R. Albert notified the Board that Corissa is actively researching grants for Streambank restoration, solar panels, and building generator for the 115 Twin Falls Road site.

UNFINISHED BUSINESS:

Status of Smithfield Gateway: Revisions to overall Sewer Service Agreement will be required for future phases.

Borough of East Stroudsburg: meeting scheduled with Borough of East Stroudsburg on March 24, 2026.

Status of Local Share Account – Monroe County 2025 Grant resubmission for the Seven Bridge Road Extension. Submitted 9/22/2025 – potential DCED meeting in March 2026

Status of Local Share Account Statewide 2025 – Grant resubmission for the Seven Bridge Road Extension. Submitted 11/19/2025.

Status 115 Twin Falls Road

Office: Bidding documents are near completion pending (MEP), mechanical, electrical, plumbing drawings coordination and should be ready for April 13, 2026 meeting.

Garage: Phase 1 is complete. Phase 2 is ongoing.

Site: Land Development plan and agreement is signed and recorded.

Motion was made by Mr. M. Albert to approve Resolution 2-2026 required by Land Development Plan Agreement with Smithfield Township. Second, Ms. Bridges and carried unanimously.

Motion was made by Mr. M. Albert to approve MEP proposal from Joe Manda/Entegra. Second, Ms. Bridges and carried unanimously.

Status of the Dr. Kahn Project – the Authority was requested to submit Penn DOT HOP application for Pump Station. Motion was made by Mr. R. Albert to submit application contingent upon final discussions regarding road ownership by future owner and Township. Second, Mr. M. Albert and carried unanimously.

Mr. R. Albert informed the Board the rebuilt pump is installed and Escrow replenishment received from Shawnee Ridge for the Mosier's Pump Station.

NEW BUSINESS:

Motion was made by Ms. Bridges to pay the bills through March 9, 2026 and ratify expenditures in the amount of \$66,430.26. Second Mr. M. Albert and carried unanimously.

Motion was made by Mr. M. Albert to ratify payroll and payroll taxes for February 2026 in the amount of \$21,671.93. Second, Ms. Bridges and carried unanimously.

Motion was made by Mr. M. Albert to release request for proposals for Storm Water improvements at 115 Twin Falls Road, with sealed proposals due by April 13, 2026 at 11:00 am. Second, Ms. Bridges and carried unanimously.

PUBLIC COMMENT:

No public comment.

There being no further business to discuss, a motion was made by Mr. M. Albert to adjourn the meeting at 1:49 pm.

Respectfully submitted,

Terri Timko
Assistant Secretary
Smithfield Sewer Authority
March 9, 2026