

SMITHFIELD SEWER AUTHORITY AGENDA
RESCHEDULED: SEPTEMBER 17, 2026 1:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL:

BOARD: Russell Albert, Marianne Bridges, Michael Albert, Terri Timko
LEGAL: Robert Kidwell, Esq.
ENGINEER: Ben Kutz, P.E.
STAFF: Corissa Gehring and Norbert Erichsen

APPROVE MINUTES OF REGULAR MEETING HELD ON August 10, 2026, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING

SOLICITORS REPORT – ROBERT KIDWELL ESQ.:

Status of Westfield North Easement Agreement
Resolution 4-2026 Revised capacity component Sewer Tapping Fee - East Stroudsburg Borough

ENGINEERS' REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report
Status of PA DEP Pre-Planning: on hold until SEO's evaluation of existing wells and septic systems are complete.
Status of Township door to door surveys, water testing and test pits on properties located in Seven Bridge Road Project Area.
Discuss sewage issues of Residents in Northern Part of Lake Valhalla Development (Properties beyond lake)

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR'S REPORT:

Review Monthly Report

STAFF REPORTS:

PA1 Calls – 21 tickets marked, 50 tickets cleared
Miscellaneous Grant research ongoing
Landscaping report for storm basin and sign areas ongoing

UNFINISHED BUSINESS:

Smithfield Gateway: revisions of Sewer Service Agreement overall plan required for future Phases.
Future capacity study—Meeting with East Stroudsburg. Waiting for new date. Discuss sending letter regarding change of flows.
Status of Local Share Account Statewide 2025 – Grant resubmission for the Seven Bridge Road Extension. No award this cycle.
Status of 115 Twin Falls Road:
 Office - Discuss options for redesign and rebidding.
 Garage - Phase 1 & Phase 2-complete. Note: Phase 3 –upper area to be completed once siding selected for main office
 Site – Land Development improvements proposed to be bid early 2027
Status of Dr. Kahn Project – Received conditional approval of minor subdivision. PennDOT HOP
 and Land Development submission can proceed since minor subdivision was approved.
Status of tapping fee analysis – waiting for draft report from Keystone Alliance

NEW BUSINESS:

Motion to pay the bills through September 17, 2026 and ratify the expenditures in the amount of \$X.XX.
Motion to ratify payroll and payroll taxes for August 2026 in the amount of \$20,429.76.
Motion to ratify 1st Series of 2026 loan payment to First Keystone in the amount of \$32,266.67, paid September 2, 2026.
Motion to approve Corissa and Guest and anyone else interested, to attend Annual Brodhead Watershed Association celebration
 on October 9, 2026
Accept 2027 MMO report for PMRS employee pension plan regarding expected financial obligation.
Discuss date change of October 12, 2026 meeting.
Updates on various Township issues relevant to the Authority.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: