

December 18, 2024

Elizabethville Area Authority

4154 N. Route 225

Elizabethville, PA 17023

PHONE 717-362-3582 FAX 717-362-5697

EMAIL evilleauthority@gmail.com

December 18, 2024

Meeting of the Elizabethville Area Authority was called to order by Dennis Henninger, Chairman, at 1900 hours on December 18, 2024 followed by the pledge of allegiance and a moment of silence.

ROLL CALL

Dennis Henninger
Tammy Keisling

Christopher Kocher
Ken Koller

Peggy Kahler
Tom Welker

Bob Bahney (absent)

ALSO ATTENDING

Dan Beyer, EADS Group (arrived at 7:07pm)
Shane Liddick, Office Secretary
Glenn Miller, Operator

Linus Fenicle, Solicitor; Smigel, Anderson and Sacks, LLP (absent)
Travis Zearing, Superintendent
Andrew Welker, Office Secretary

APPROVAL OF MINUTES

Tammy Keisling moved to approve the minutes of November 20, 2024 as presented. Ken Koller seconded, and the motion carried unanimously.

ADDITIONS TO VOTING AGENDA

Tom Welker moved to approve adding ‘Approval of signing a request of reimbursement for the Maple Alley & Pine Alley Sewer Rehabilitation Projects’ to the Agenda under New Business. Tammy Keisling seconded and the motion carried unanimously.

PUBLIC

None.

OLD BUSINESS

A. WalMart Pump Station – No Update.

B. Kepler – No Update.

C. Phosphorus Level – No Update.

D. Well Study w/ DEP – No Update.

E. UDA School Project – No Update.

F. 2025 Budget – Peggy Kahler moved to approve the 2025 budget as presented. Chris Kocher seconded, and the motion carried unanimously.

SEWER DEPARTMENT

Operator: Provided a written report, and added further comment.

- a. The properties located at 128 W Main St and 130 W Main St each had sewer related issues. The Borough has been notified and is addressing the respective issues.

December 18, 2024

Engineer: Provided a written report, and added further comment.

- a. The public hearing for the grant application will be held on January 8, 2025 at 7:30pm.

WATER DEPARTMENT

Operator: Provided a written report, and added further comment.

- a. Travis Zearing recommends removing the voluntary water conservation notice.

Engineer: Provided a written report, and added further comment.

- a. Dan Beyer advised that the updated/revised Lead Service Line data was submitted to DEP.

NEW BUSINESS/ ACTION ITEMS

A. Water Line on Broad St, Smith St, & Route 209 – Water leaks have prompted research into replacing the water line. Travis Zearing provided a general sketch map of the proposed area(s). Dan Beyer indicated Section 313 Federal Grant Funding could be available for a project such as this. The issue was tabled to the January meeting.

B. Donation to Reliance Hose Co #1 – Tom Welker moved to approve a \$500 donation to the Fire Police Fund for their assistance provided during the water leak on December 7, 2024; three personnel from the Fire Company provided traffic control as requested by the operators in a non-emergency situation. Chris Kocher seconded, and the motion carried unanimously.

C. Snyder Environmental Proposal for Sewer Main Relining – Discussion ensued regarding the proposal of approximately \$115,000 for the relining of 1,523 feet of sewer line. Travis Zearing recommends relining at least the first 300-330 feet which would have an approximate cost of \$30,000. Tom Welker moved to table the issue until the January meeting. Tammy Keisling seconded, and the motion carried unanimously.

D. CD Investments (12/31/2024 Maturity) – Discussion ensued regarding the invested funds and the current financial status of the Authority. Peggy Kahler moved to withdraw the funds, deposit them into the general checking account, but then invest \$150,000 each from water and sewer into two new 3-month CDs at Mid Penn Bank. Ken Koller seconded, and the motion carried unanimously.

E. Grant Reimbursement – Tom Welker moved to approve authorization to sign all necessary documents related to the reimbursement request from awarded grant funding. Chris Kocher seconded, and the motion carried unanimously.

SECRETARY'S & TREASURER'S REPORT

No Report.

PAYMENT OF BILLS

Tom Welker moved to approve the payment of the bills as presented, the Grosser Excavating bill for \$110.00, and the ComDoc invoices for \$605.00. Tammy Keisling seconded the motion. Chairman Henninger called for a Roll Call Vote in which all members present voted 'Yes' (Bob Bahney was absent).

EXECUTIVE SESSION

Chris Kocher moved to enter into an executive session to discuss employee evaluations and salaries at 7:41pm. Tom Welker seconded, and the motion carried unanimously.

OPEN SESSION

The Open Session of the Elizabethtown Area Authority meeting resumed at 8:05pm.

Tammy Keisling moved to approve a 10% wage increase for Travis Zearing and Glenn Miller, effective the first full pay period in 2025. (The increase hourly rates will be: Travis-\$43.82/hour and Glenn-\$35.10/hour)

December 18, 2024

Peggy Kahler moved to approve issuing an appreciation bonus to Travis and to Glenn.

Travis - \$1,250.00 NET Glenn - \$1,000.00 NET

****The additional \$250 on Travis' check should be earmarked for his travel expenses for coming home from New York for the water leak.****

Chris Kocher seconded, and the motion carried unanimously.

Chris Kocher moved to approve a \$100 donation to each of the three Fire Police that assisted with traffic control at the 12/7/2024 water leak (Austin Keisling, Jacob Keisling, & Kenny Leshner). Ken Koller seconded, and the motion carried 5-0 with Tammy Keisling abstaining.

ADJOURNMENT

Chris Kocher moved to adjourn the meeting. Tammy Keisling seconded, and the motion carried unanimously. Chairman Henninger adjourned the meeting at 2008 hours.

Respectfully Submitted,


Tammy Keisling, Secretary