

LOWER TEN MILE JOINT SEWER AUTHORITY

144 CHARTIERS ROAD

JEFFERSON, PA 15344

724-883-2743

MINUTES

November 20, 2024

CALL TO ORDER

The regular monthly meeting of Lower Ten Mile Joint Sewer Authority was called to order at 5:00 p.m., at the Lower Ten Mile Joint Sewer Authority office.

Those members present were:

Kenneth Frameli, Chairman

Tom Goughenour, Vice Chairman

Jamie Forman, Secretary

Benjamin Bupka, Treasurer

George Riecks, Asst. Sec-Treas.

Brian Sypin

Tim Phillips

Tom Davidson

Joshua Forman

Gary Mylan

Also attending were:

Christopher Simms, Solicitor

Bob Dengler, Engineer

Sherry Forman, Customer

Bruce Howard, Lead Operator

Sharon Confortini, Secretary

MINUTES

A motion approving the minutes of the October 16, 2024 meeting was made by Mr. Jamie Forman, seconded by Mr. Sypin and the motion carried unanimously.

TREASURER'S REPORT

A motion approving the Treasurer's Report and to pay the outstanding invoices was made by Mr. Davidson, seconded by Mr. Phillips and the motion carried unanimously.

PUBLIC DISCUSSION

Mr. Joshua Forman stated he had a customer approach him complaining that he receives his sewer bill a few days before the sewer payment is due. Mrs. Confortini explained that the bills are printed each month around the 25th or 26th of the month and the customers have almost one month to pay the bill. The bill is due on the 20th of the following month. The bills are mailed out on the same day the bills are printed. Mr. Phillips questioned Mrs. Confortini of the procedure of a customer mailing in their payment and what the office does regarding the post mark on the envelope. Mrs. Confortini explained that if the post mark is the 19th, 20th or 21st and the payment was received after late fees are posted to the account the office staff will attach the envelope to the payment card in case the customer called the office regarding the late fee. With the current postage system, a customer mailing a payment on the 19th, 20th, or 21st will definitely not reach the office by the due date of the 20th of the month.

OPERATION'S REPORT

None

CORRESPONDENCE

Mrs. Confortini stated the Authority's certificate of deposit with First National Bank has matured. First National Bank quoted a renewal rate of either 4.4% for a six month CD, 4.25% for a nine month CD or 4.0% for a twelve month CD. Mr. Jamie Forman made a motion authorizing First National Bank to renew the certificate of deposit for another six month term at a rate of 4.4%. Mr. Sypin seconded the motion. The motion carried unanimously.

LEGAL REPORT

None

ENGINEER'S REPORT

Mr. Dengler stated Lower Ten Mile Joint Sewer Authority held their annual budget meeting prior to the November 2024 board meeting. Those in attendance were Mr. Howard, Mr. Brichetti, Mrs. Confortini, Mr. Frameli, Mr. Dengler, Mr. Jamie Forman, Mr. Riecks, Mr. Sypin, and Mr. Bupka. With the information obtained at the budget meeting Mr. Dengler will prepare a draft copy of the annual report and budget for 2025 to be approved at the December 2024 monthly board meeting.

Mr. Dengler stated he has not heard anything from PaDEP regarding the Mather STP NPDES Permit renewal that was submitted on June 28, 2024.

Mr. Dengler stated he has left a message for the Greene County Planning Commission inquiring what would be needed to advance the Morgan Township Sewer Extensions Act 537 Planning package that had been sent to them for the Chartiers Road Sewer Extension Project and the Country Club Road Sewer Extension Project. The Authority has already secured a \$500,000.00 grant for the Chartiers Road Sewer Extension Project from the USEPA FY 2023 Community Project Funding Program. Mr. Dengler is currently preparing the application for the Statewide LSA Grant in the amount of \$1,000,000.00 for the Country Club Road Sewer Extension Project which is due by November 30, 2024.

Mr. Dengler stated DEP already issued the Biosolids Permit for the Williamstown STP but Lower Ten Mile Joint Sewer Authority is still waiting for the Mather STP Biosolids Permit to be issued. PaDEP had a few questions concerning the Mather STP regarding the cumulative pollutant loads for the last five years from Watters Farm Fields so Gannett Fleming is working on the calculations in response to their inquiries.

Mr. Dengler stated he does not anticipate hearing a response to the FY 2025 Appropriations Requests for the \$1,340,172.00 grant submitted to Senator Casey's and Fetterman's Offices, as well as Congressman Reschenthaler's Office for the Country Club Road Extension Project until after the New Year.

OLD BUSINESS

None

NEW BUSINESS

Mr. Mylan made a motion to give each employee a \$100.00 Giant Eagle gift card for Thanksgiving and another \$100.00 Giant Eagle gift card to each employee for Christmas. Mr. Sypin seconded the motion. The motion carried unanimously.

ADJOURNMENT

Mr. Bupka made a motion to adjourn at 5:15 p.m., seconded by Mr. Sypin and the motion carried unanimously.