

LOWER TEN MILE JOINT SEWER AUTHORITY

144 CHARTIERS ROAD

JEFFERSON, PA 15344

724-883-2743

MINUTES

ORGANIZATION MEETING

JANUARY 21, 2026

CALL TO ORDER

The annual organizational meeting of Lower Ten Mile Joint Sewer Authority was called to order at 5:00 p.m., at the Lower Ten Mile Joint Sewer Authority office.

Those members present were:

Tom Goughenour

James McCollum

Tim Phillips

Brian Sypin

Jamie Forman

George Riecks

Also attending were:

Adam Belletti, Solicitor

Bruce Howard, Lead Operator

Bob Dengler, Engineer

Sharon Confortini, Secretary

Mr. Sypin made a motion to vacate all of the officers of the board and to make Mr. Belletti Temporary Chairman for Lower Ten Mile Joint Sewer Authority's Organizational Meeting. Mr. Jamie Forman seconded the motion. The motion carried unanimously.

Mr. Jamie Forman made a motion to nominate Mr. Goughenour as Chairman of the Board for Lower Ten Mile Joint Sewer Authority. Mr. Sypin seconded the motion. The motion carried unanimously.

Mr. Belletti turned the meeting over to the board's chairman, Mr. Goughenour.

Mr. Goughenour made a motion nominating Mr. Phillips as Vice Chairman of the Board for Lower Ten Mile Joint Sewer Authority. Mr. Sypin seconded the motion. The motion carried unanimously.

Mr. Riecks made a motion appointing Adam Belletti as solicitor for Lower Ten Mile Joint Sewer Authority at the current rate that Mr. Simms charged the Authority of \$150.00/hour. Mr. Jamie Forman seconded the motion. The motion carried unanimously.

Mr. Riecks made a motion to retain the following for 2025:

- Mr. Jamie Forman to remain as Secretary
- Mr. Riecks to remain as Assistant Secretary-Treasurer
- Mr. Bupka to remain as Treasurer

As well as retain the following for 2025:

- Gannett Fleming Inc. as Engineering Firm
- Guthrie, Belczyk & Associates as auditors
- Jeff Rohanna as Constable
- First National Bank as the Authority's depository bank

Mr. Jamie Forman seconded the motion. The motion carried unanimously.

Mr. Jamie Forman made a motion authorizing the officers of the board and the two office secretaries of the Authority to be signers on the bank accounts. Mr. Sypin seconded the motion. The motion carried unanimously

Mr. Riecks made a motion to retain the date of the monthly board meetings to the third Wednesday of each month at 5:00 p.m. Mr. Jamie Forman seconded the motion. The motion carried unanimously.

Mr. Jamie Forman made a motion to adjourn the organizational meeting at 5:10 p.m. Mr. Phillips seconded the motion. The motion carried unanimously.

MINUTES
January 21, 2026

CALL TO ORDER

The regular monthly meeting of Lower Ten Mile Joint Sewer Authority was called to order at 5:10 p.m., at the Lower Ten Mile Joint Sewer Authority office.

Those members present were:

Tom Goughenour, Chairman
Tim Phillips, Vice Chairman
Jamie Forman, Secretary
Benjamin Bupka, Treasurer (arrived 5:13 pm)

George Riecks, Asst. Sec-Treas.
James McCollum
Brian Sypin

Also attending were:

Adam Belletti, Solicitor
Bob Dengler, Engineer

Bruce Howard, Lead Operator
Sharon Confortini, Secretary

MINUTES

Mr. Sypin made a motion approving the minutes of the December 17, 2025 meeting, seconded by Mr. Phillips and the motion carried unanimously.

TREASURER'S REPORT

A motion approving the Treasurer's Report and to pay the outstanding invoices was made by Mr. Phillips, seconded by Mr. Jamie Forman and the motion carried unanimously.

PUBLIC DISCUSSION

None

OPERATION'S REPORT

Mr. Howard requested the board hire Roy Dains, as a temporary employee, to clear all the Right of Ways. Mr. Jamie Forman made a motion authorizing Mr. Dains to work for the Authority as a Temporary Employee, at the current rate, up to \$5,000.00. Mr. Riecks seconded the motion. The motion carried unanimously.

CORRESPONDENCE

None

LEGAL REPORT

None

ENGINEER'S REPORT

Mr. Dengler stated the Authority still has not received the final copy of the Mather STP NPDES Permit. Mr. Dengler stated he would follow up with DEP if not received by the end of the week.

Mr. Dengler stated USEPA had required the request to reallocate the \$500,000.00 grant money secured under the USEPS FY2023 Community Project Funding Program to the Country Club Road Sewer Extension Project instead of the Chartiers Road Sewer Extension Project be made by the Authority. Mrs. Confortini provided the documentation needed to begin the reallocation process. Apparently, the change would need approved by Congress but Mr. Dengler does not feel this would be a problem.

Mr. Dengler stated the Authority did not receive the \$1,000,000.00 grant requested from The Statewide LSA Grant for the Country Club Road Sewer Extension Project submitted in 2024. Mr. Dengler stated he would continue reviewing potential grant opportunities for the Authority.

Mr. Dengler stated the Act 537 Planning Module would need revised to remove the Chartiers Hill Sewer Extension Project since the Morgan Township Supervisors did not approve the project. Mr. Sypin made a motion authorizing Gannett Fleming to remove the Chartiers Road Sewer Extension Project from the Act 537 Planning Module. The new planning module would only include the Country Club Road Sewer Extension Project. Mr. Jamie Forman seconded the motion. The motion carried unanimously.

Mr. Dengler stated the Authority was not awarded the \$269,000.00 grant money from the PA Small Water & Sewer Grant Program that was submitted for the Greene County Country Club Sewer Extension Project.

Mr. Dengler stated he spoke with Mr. Howard regarding the issue with the Mather Blower VFDs. Mr. Howard stated NexGen Industrial has not found the time to troubleshoot the problem. Mr. Howard stated he would follow up with NexGen Industrial.

Mr. Dengler stated the Statewide LSA Grant application that Gannett Fleming submitted in 2025, on behalf of Lower Ten Mile Joint Sewer Authority, in the amount of \$830,000.00 for the Pitt Gas Rehabilitation Project, won't be considered until September 2026 at the earliest.

Mr. Dengler stated Gannett Fleming is working with Mr. Howard and Mrs. Confortini to obtain the information needed to complete the Authority's 2025 Chapter 94 Wasteload Management Report for the Mather STP and the Williamstown STP.

OLD BUSINESS

None

NEW BUSINESS

Mr. Belletti stated his office is in possession of 25 boxes of old documents from Mr. Bill Hook's office that belong to the Authority. Mr. Goughenour stated someone from the Authority would pick up the boxes. Mrs. Confortini stated the office staff would review the documents and file/discard as necessary.

ADJOURNMENT

Mr. Sypin made a motion to adjourn at 5:23 p.m., seconded by Mr. Phillips and the motion carried unanimously.