

The rescheduled regular monthly meeting of the Smithfield Sewer Authority was held on Monday, August 9, 2023 at 1:00 pm in the Smithfield Township Municipal Building with the following members present Russell C. Albert II (Chairman), Marianne Bridges(Treasurer), Robert Lovenheim (Secretary), Terri Timko, (Assistant Secretary), and Ben Kutz, (Engineer).

Corissa Gehring was also present.

Mr. Albert opened the meeting with the Pledge of Allegiance

There being no corrections or additions to the minutes from the meeting held on Monday, July 17, 2023, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Albert and carried. Mr. Lovenheim abstained as he was not present for the July 2023 meeting.

REGULAR MEETING

SOLICITOR REPORT –Mr. Robert Kidwell, Esq.—nothing to report

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

Mr. Kutz informed the Board that Blooming Glen started work at the WWTP on 8/7/2023 and work should be complete in 2 weeks.

Mr. Kutz informed the Board he has submitted the Highway Occupancy Permit PennDOT Application for Phase 1 of the 7 Bridge Road/209 extension. The process should take 3 to 4 months.

447 STORM PIPE – Hanover Engineering-nothing to report.

SYSTEM OPERATOR’S REPORT: -report was not received from Prosser

Mr. Albert stated that Prosser will be working on the refurbishment of the SBT Tanks in August.

UNFINISHED BUSINESS:

Updates on Smithfield Gateway:

Waiting for revisions of Sewer Service Agreement.

Phase 1A-2 Wawa Site. Building plans have not been received to date.

Phase 1A-2 Wawa Site. Utility plans are under review. The Authority is waiting on two \$5,000 escrow deposits. Review will not be finalized until Escrow monies are received. Review letter has been sent and is waiting for a response from Gateway.

Reviewing options for connection of Music Center Drive PS and for Seven Bridge Road Connection.

Mr. Albert informed the Board that the Future Capacity Study continues to be ongoing.

The resubmission of the LSA Grant through MCIDA for the remaining balance needed to continue the Seven Bridge Road Extension phases will be submitted in September 2023.

Status of additional \$100,000.00 funding from Board of Supervisors. Letter of Commitment was received on 11/21/2022. Grant Agreement was received from MCIDA. Ms. Timko will email a copy of the fully executed Grant Agreement to Lucas DeBartolo/Finance Director for the Township, requesting the release of the \$100,000.00.

This funding will be used to bore under 209 prior to final pavement for the Gateway project.

Status of the Pa Small Water and Sewer Grant Program-Submitted 12/21/2022. We have had contact with DCED asking for update to costs. This was provided. The anticipated meeting on Grants was to be early summer 2023. This Grant is for the Ash & Holly Lanes extension. DCED tabled until their September 2023 meeting.

Mr. Albert informed the Board that RKR Hess would be locating curb stops on B209-Marshalls Creek and East Brown Street.

A motion was made by Mr. Lovenheim to authorize the purchase of a pipe locator not to exceed \$8,000.00. Seconded by Mr. Albert and carried unanimously.

NEW BUSINESS:

Discussion took place regarding office space for the Authority. Mr. Lovenheim presented to the Board a proposal for the Township from O'Brien Architects, Inc. regarding a Meeting House at the Waterfront Park House. This item was tabled until the September 2023 meeting.

A motion was made by Ms. Bridges to authorize Mr. Kidwell and Mr. Albert to attend the County Tax Sale on September 11, 2023 for 115 Twin Falls Road and bid up to the appraised value. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Ms. Bridges to provide a check to Mr. Albert for the bid amount per tax sale requirements. Seconded by Mr. Lovenheim and carried unanimously.

Discussion took place regarding the status of Eminent Domain for 115 Twin Falls Road. This item is contingent upon the outcome of the September 11, 2023 County Tax Sale. Item was tabled until September 2023 meeting.

A motion was made by Ms. Bridges to pay the bills through August 9, 2023 in the amount of \$36,763.58. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Mr. Lovenheim to ratify payroll and payroll taxes for July 2023 in the amount of \$11,162.82. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Mr. Albert to release payment to Prosser once invoice is received and contingent upon review by Mr. Albert and Ms. Timko. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Mr. Albert to authorize Gilmore & Associates to update the Authority's Rules and Regulations and make edits to the Narrative and sketches. (Last update was done in 2022) Seconded by Mr. Lovenheim and carried unanimously.

Mr. Albert informed the Board that Mr. Kutz, Ms. Timko, and himself attended the 8/9/2023 pre-construction meeting at Airstrip Road for the BCRA water installation on Airport and Airstrip Roads.

There being no further business to discuss. A motion was made by Mr. Lovenheim the meeting be adjourned at 1:52pm. Seconded by Mr. Albert and carried unanimously.

Respectfully submitted,

Terri Timko, Assistant Secretary
Smithfield Sewer Authority
August 9, 2023