

The monthly meeting of the Smithfield Sewer Authority was held on Monday, June 8, 2020 at 4:30 pm from the Smithfield Township Municipal Building by Go to Meeting phone system with the following members present, with audio only: Russell C. Albert II (Chairman), Brian Barrett, (Secretary), Marianne Bridges, (Treasurer), Dan Corveleyn, (Solicitor), Ben Kutz, (Engineer) and Terri Timko, (Assistant Secretary).

Mr. Albert opened the meeting.

There being no corrections or additions to the minutes from the regular meeting held on Monday, May 11, 2020, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Barrett and carried unanimously.

**PUBLIC COMMENT –**

**SOLICITOR REPORT** –Mr. Corveleyn informed the Board that the owner and developer are working on an agreement regarding the costs related to the operation and maintenance of the Mosier’s pump station.

**ENGINEERS REPORT**

**SANITARY SEWER** – Gilmore Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

A motion was made by Mr. Barrett to proceed with a notice of intent to award the bid to DOLI Construction contingent upon completion of a satisfactory review by Mr. Corveleyn and Mr. Kutz. Seconded by Ms. Bridges and carried unanimously. (Mr. Kutz will be emailing all bidders with results)

Mr. Kutz will be contacting ART, (Advanced Rehabilitation Technologies), for a start date for the tank refurbishment at the WWTP.

**447 STORM PIPE** – Hanover Engineering-nothing to report.

**SYSTEM OPERATOR’S REPORT:** -Copy of report were provided to each member and reviewed by Mr. Albert.

**UNFINISHED BUSINESS:**

Mr. Kutz informed the board that work has begun by Blooming Glenn for the Village Center Pump Station refurbishment.

Mr. Albert informed the Board that he would be contacting State Representative Rosemary Brown regarding the July 2020 meeting for the 2019 CFA Grant for PA Small Water and Sewer Program.

**NEW BUSINESS:**

A motion was made by Ms. Bridges to approve the repair and or replacement of the valves in the Village Center Pump Station valve vault in the amount of \$7,872.79. Seconded by Mr. Barrett and carried unanimously.

A motion was made by Ms. Bridges to pay the bills through June 8, 2020 in the amount of \$39, 874.14, Seconded by Mr. Albert and carried unanimously.

A motion was made by Ms. Bridges to pay additional bills through June 8, 2020 in the amount of \$7,925.64. Seconded by Mr. Albert and carried unanimously.

A discussion took place regarding commercial businesses that were closed or partially closed during the recent COVID-19 outbreak. Mr. Albert and Terri will research any resources that may be able to provide relief to these businesses and will set up a questionnaire to be released with the second quarter billing.

**There was no further business to discuss. A motion was made by Mr. Barrett the meeting be adjourned at 5:10pm. Seconded by Ms. Bridges and carried unanimously.**

**Respectfully submitted,**

**Terri Timko, Assistant Secretary  
Smithfield Sewer Authority  
June 8, 2020**