

The regular monthly meeting of the Smithfield Sewer Authority was held on Monday, June 12, 2023 at 1:30 pm in the Smithfield Township Municipal Building with the following members present Russell C. Albert II (Chairman), Marianne Bridges(Treasurer), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer) and Robert Kidwell Esq. (Solicitor)

Mr. Albert opened the meeting with the Pledge of Allegiance

There being no corrections or additions to the minutes from the meeting held on Monday, May 8, 2023, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Albert and carried. Ms. Timko abstained as she was not present at the May meeting.

#### REGULAR MEETING

SOLICITOR REPORT –Mr. Robert Kidwell, Esq.—nothing to report

#### ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

A motion was made by Mr. Albert to approve Change order #1 for Blooming Glen Contractors modification of contract price to \$119,694.85. Seconded by Ms. Bridges and carried unanimously.

Status of Manhole lining/refurbishment by Advanced Rehabilitation Technology, 5 manholes are complete.

A motion was made by Mr. Albert to pay Advanced Rehabilitation Technologies invoice when received contingent upon review by Mr. Kutz. Seconded by Ms. Bridges and carried unanimously.

DEP Exemption Mailer Form for Smithfield Animal Hospital was approved by DEP.

447 STORM PIPE – Hanover Engineering-nothing to report.

SYSTEM OPERATOR'S REPORT: -Copy of report was provided to each member and reviewed by Mr. Albert. Mr. Albert stated that he would contact Prosser via email for a status update on refurbishing SBT Tanks.

#### UNFINISHED BUSINESS:

Updates on Smithfield Gateway:

Waiting for revisions of Sewer Service Agreement.

Phase 1A-2 Wawa Site. Building plans have not been received to date.

Phase 1A-2 Wawa Site. Utility plans are under review. The Authority is waiting on two \$5,000 escrow deposits.

Reviewing options for connection of Music Center Drive PS and for Seven Bridge Road Connection.

Mr. Albert informed the Board that the Future Capacity Study continues to be ongoing.

Mr. Albert informed the Board that the Seven Bridge Road Extension is subject to funding prior to design. Mr. Albert informed the Board that he received notification the Authority received a minor award of \$75,000.00.

A motion was made by Mr. Albert to contact Michelle Bisbing, the Authority will accept the minor grant award. Seconded by Ms. Bridges and carried unanimously. Change the scope of work to several phases.

Status of additional \$100,000.00 funding from Board of Supervisors for. Letter of Commitment was received on 11/21/2022. Mr. Albert will be contacting the BOS for release of this funding after confirmation of LSA Funding.

A motion was made by Mr. Albert to authorize Gilmore & Associates to begin design, bidding, and construction observation for Phase 1A and 1B of the Seven Bridge Road Extension.

Status of the Pa Small Water and Sewer Grant Program-Submitted 12/21/2022. We have had contact with DCED asking for update to costs. This was provided. The anticipated meeting on Grants will be early summer 2023. This Grant is for the Ash & Holly Lanes extension.

Mr. Albert informed the Board that RKR Hess would be locating curb stops on B209-Marshalls Creek and East Brown Street.

**NEW BUSINESS:**

A motion was made by Ms. Bridges to ratify additional May invoices approved by email in the amount of \$7,072.56. seconded by Ms. Timko and carried unanimously.

A motion was made by Ms. Bridges to pay the bills through June 12, 2023 in the amount of \$60,3683.47. Seconded by Mr. Albert and carried unanimously.

A motion was made by Ms. Bridges to ratify payroll and payroll taxes for May 2023 in the amount of \$10,455.17. Seconded by Mr. Albert and carried unanimously. Rule of necessity was cited.

A motion was made by Mr. Albert to go into Executive Session at 2:15pm to discuss possible property acquisition. Seconded by Ms. Timko and carried unanimously.

A motion was made by Mr. Albert to go back to the regular meeting at 2:35pm. Seconded by Ms. Timko and carried unanimously.

Discussion took place authorizing the Chairman to continue discussion with owners of 115 Twin Falls Road.

There being no further business to discuss. A motion was made by Mr. Albert the meeting be adjourned at 2:45pm. Seconded by Ms. Timko and carried unanimously.

Respectfully submitted,

Terri Timko, Assistant Secretary  
Smithfield Sewer Authority  
June 12, 2023