

SMITHFIELD SEWER AUTHORITY AGENDA

APRIL 13, 2026 1:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL:

BOARD: Russell Albert, Marianne Bridges, Michael Albert, Terri Timko

LEGAL: Robert Kidwell, Esq.

ENGINEER: Ben Kutz, P.E.

STAFF: Corissa Gehring and Norbert Erichsen

APPROVE MINUTES OF REGULAR MEETING HELD ON MARCH 9, 2026, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING

SOLICITORS REPORT – ROBERT KIDWELL ESQ.:

Status of proposed funding – Public Financial Management will be present to review results of Bank Loan RFP.

Motion to approve Resolution 3-2026 for funding note with First Keystone Community Bank.

ENGINEERS' REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report

Status of PA DEP Pre-Planning: on hold until SEO's evaluation of existing wells and septic systems are complete.

Status of Township survey forms to residents of Seven Bridge Road Project Area. Cut-off date of 4/20/2026.

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR'S REPORT:

Review Monthly Report.

STAFF REPORTS:

PA1 Calls – X tickets marked, X tickets cleared

Grant research for streambank restoration, solar panels, and building generator for 115 Twin Falls Road site.

UNFINISHED BUSINESS:

Smithfield Gateway: revisions of Sewer Service Agreement overall plan required for future Phases.

Future capacity study—Meeting with East Stroudsburg canceled. Waiting for new date.

Status of Local Share Account – Monroe County 2025 Grant resubmission for the Seven Bridge Road Extension.

Submitted 9/22/2025

Status of Local Share Account Statewide 2025 – Grant resubmission for the Seven Bridge Road Extension.

Submitted 11/19/2025.

Status of 115 Twin Falls Road:

Office-Consider Motion to authorize completion of bidding documents for office building renovations.

Garage - Phase 1-complete. Phase 2-ongoing

Site – Consider Motion to award bid proposal for Storm Water improvements.

Status of Dr. Kahn Project – SSA was requested to submit PennDOT HOP application for Pump Station. Status unknown.

Status of Mosier's Pump Station – Prosser has inspected controls and alarms.

NEW BUSINESS:

Motion to pay the bills through April 13, 2026 and ratify the expenditures in the amount of \$X.XX.

Motion to ratify payroll and payroll taxes for March 2026 in the amount of \$18,965.82.

Motion to approve tapping fee refund of 2 EDUs for Three Point Garden subdivision in the amount of \$9,000.00 and to transfer

\$4,500 to escrow for Reviews and Inspections.

Updates on various Township issues relevant to the Authority.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: