

The regular monthly meeting of the Smithfield Sewer Authority was held on Monday, March 13, 2023 at 1:00 pm in the Smithfield Township Municipal Building with the following members present Russell C. Albert II (Chairman), Marianne Bridges (Treasurer), Robert Lovenheim, (Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer) and Robert Kidwell Esq. (Solicitor)

Ms. Corissa Gehring, Authority Clerk, was also present.

Mr. Albert opened the meeting with the Pledge of Allegiance

There being no corrections or additions to the minutes from the meeting held on Monday, February 13, 2023, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Ms. Timko and carried unanimously.

REGULAR MEETING

SOLICITOR REPORT –Mr. Robert Kidwell, Esq.

Discussion took place regarding The GHC Group's request for a waiver on their past due balance due to renovations of the property and building. BCRA provided water usage during that time to present as zero usage.

A motion was made by Mr. Albert to grant The GHC Group's request to have the past due balance waived and one of the quarterly payments made during that time credited to the account when the facility becomes active and a EDU evaluation is complete. Seconded by Ms. Bridges and carried unanimously.

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

Mr. Kutz informed the Board that a Letter of Intent to Award Bid to Blooming Glen Contractors was processed and is pending receipt of Agreement and Performance Bond.

Discussion took place regarding manhole refurbishment by Advanced Rehabilitation Technology. Once updated quote is received, Mr. Albert will sign.

447 STORM PIPE – Hanover Engineering-nothing to report.

SYSTEM OPERATOR'S REPORT: -Copy of report was provided to each member and reviewed by Mr. Albert.

UNFINISHED BUSINESS:

Update on Smithfield Gateway. Waiting on revisions of Sewer Service Agreement and a contact name of who services the Mosier's pump station. Mr. Albert has been in contact with Mr. Tom Kirkwood and Mr. Jon Kirkwood regarding testing at the Mosier's Pump Station. Mr. Kutz will be in contact with Prosser to have access to test the pump station which will be reimbursed to the Authority by DEPG/Gateway. Any repairs to the pump station will be reimbursed by Mr. Tom Kirkwood and Mr. Jon Kirkwood, or the funds will be processed through the Shawnee Ridge escrow account. The Township did receive the Land Development Plan for phase 1A-2.

Mr. Albert informed the Board that the Future Capacity Study continues to be ongoing.

Mr. Albert will be in contact with Mr. Brian Bond regarding our Professional Services Agreement and may ask for the return of our fee.

Mr. Albert informed the Board that the Seven Bridge Road Extension is subject to funding prior to design.

No update on the status of funding with Local Share Account through MCIDA. Request was submitted 8/22/2022 and clarifications were requested on 11/21/2022. This Grant is for the Seven Bridge Road Extension.

Status of additional \$100,000.00 funding from Board of Supervisors for. Letter of Commitment was received on 11/21/2022.

Status of the Pa Small Water and Sewer Grant Program-Submitted 12/21/2022. We have had contact with DCED asking for update to costs. This was provided. Anticipated meeting on Grants will be early summer 2023.

Status of Smithfield Animal Hospital exemption Mailer. Submitted to the Township 12/21/2022 with a follow up as to status 1/11/2023 and 2/28/2023. Mr. Lovenheim could not provide any information as to why it has not been submitted, but stated he would investigate.

NEW BUSINESS:

A motion was made by Mr. Lovenheim to pay the bills through March 13, 2023 in the amount of \$54,423.53. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Mr. Lovenheim to ratify payroll and payroll taxes for February 2023 in the amount of \$8,017.05. Seconded by Ms. Bridges and carried unanimously.

Discussion took place regarding the PennDOT project on Exit 308. The waterline under our main line in East Brown Street is now complete.

There being no further business to discuss. A motion was made by Mr. Albert the meeting be adjourned at 1:45pm. Seconded by Mr. Lovenheim and carried unanimously.

Respectfully submitted,

Terri Timko, Assistant Secretary
Smithfield Sewer Authority
March 13, 2023