

SMITHFIELD SEWER AUTHORITY AGENDA
FEBRUARY 9, 2026 1:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL:

BOARD: Russell Albert, Marianne Bridges, Michael Albert, Terri Timko
LEGAL: Robert Kidwell, Esq.
ENGINEER: Ben Kutz, P.E.
STAFF: Corissa Gehring and Norbert Erichsen

APPROVE MINUTES OF REORGANIZATION AND REGULAR MEETING HELD ON JANUARY 12, 2026, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING

SOLICITORS REPORT – ROBERT KIDWELL ESQ.:

Status 115 Twin Falls Road LDP agreement
Approve Mr. Kidwell & Ms. Timko to move forward on lien and judgement efforts
Status of proposed funding - See Proposed Funding Options.
Motion to approve engagement letter with Laura B. Kurtz, Esq. from the firm Eckert Seamans Cherin & Mellott, LLC
Motion to approve the necessary professionals to proceed with RFP for funding. Not to exceed \$2,000,000.00.

ENGINEERS' REPORTS:

SEWER—BEN KUTZ, P.E.:

Review Monthly Report
Status of PA DEP Pre-Planning: Discuss Gilmore & Associates revised scope of services for the Overall Seven Bridge Road(209) Extension Project.
Discuss scope of work for Township SEO to perform the evaluations of existing wells and septic systems.

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR'S REPORT:

Review Monthly Report.

UTILITY STAFF REPORTS:

PA1 Calls – 6 tickets marked, 7 tickets cleared

UNFINISHED BUSINESS:

Smithfield Gateway: revisions of Sewer Service Agreement overall plan required for future Phases.
Consider conditional approval of Proposal from Gilmore & Associates for initial study of alternative uses of effluent.
Partial map with options attached to Proposal.
Future capacity study—no changes
Status of Local Share Account – Monroe County 2025 Grant resubmission for the Seven Bridge Road Extension. Submitted 9/22/2025
Status of Local Share Account Statewide 2023 – Made contact with DCED Analyst. Okay to use Gilmore & Associates.
Status of Local Share Account Statewide 2024 – Signing final Grant documents proceeding.
Status of Local Share Account Statewide 2025 – Grant resubmission for the Seven Bridge Road Extension.
Submitted 11/19/2025.
Status of 115 Twin Falls Road: Office-Garage space (Land Development/Architect)
Phase 1-complete. Phase 2-Overhead door and side doors delivery around 2/20/2026.
Status of Dr. Kahn Project – no change.

NEW BUSINESS:

Discuss receipt of BCRA annual water usage report. Used to compare sewer EDUs assigned to SSA customers.
Motion to pay the bills through February 9, 2026 and ratify the expenditures in the amount of \$**X.XX**.
Motion to ratify payroll and payroll taxes for January 2026 in the amount of \$20,395.60.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: