

The regular monthly meeting of the Smithfield Sewer Authority was held on Monday, February 13, 2023 at 1:00 pm in the Smithfield Township Municipal Building with the following members present Russell C. Albert II (Chairman), Marianne Bridges (Treasurer), Robert Lovenheim, (Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer) arrived at 1:20pm and Robert Kidwell Esq. (Solicitor)

Ms. Corissa Gehring, Authority Clerk, was also present.

Mr. Albert opened the meeting with the Pledge of Allegiance

There being no corrections or additions to the minutes from the meeting held on Monday, January 9, 2023, a motion was made by Mr. Lovenheim to approve the minutes as written by the Assistant Secretary. Seconded by Ms. Timko and carried. Ms. Bridges abstained as she was not present on 1/10/2023.

REGULAR MEETING

SOLICITOR REPORT –Mr. Robert Kidwell, Esq.

A motion was made by Mr. Lovenheim to approve the proposed Right of Way Amendment by PP&L and authorize the Chairman to sign document. Seconded by Ms. Bridges and carried unanimously.

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

A motion was made by Mr. Lovenheim to award bid for the WWTP pump station refurbishment to Blooming Glen Contractors in the amount of \$117,137.00. Seconded by Ms. Timko and carried unanimously.

Mr. Kutz will release letter of intent to award bid to Blooming Glen Contractors.

Discussion took place regarding manhole refurbishment by Advanced Rehabilitation Technology. Mr. Albert asked Mr. Kutz to remove 3rd street manhole as there has not recently been infiltration in the manholes within that area. Mr. Kutz will ask for and updated quote from ART. ART is in the process of reorganizing staff, and the Authority was just recently assigned a new representative.

447 STORM PIPE – Hanover Engineering-nothing to report.

SYSTEM OPERATOR'S REPORT: -Copy of report was provided to each member and reviewed by Mr. Albert.

UNFINISHED BUSINESS:

No update on Smithfield Gateway. Waiting on revisions of Sewer Service Agreement and a contact name of who services the Mosier's pump station. Mr. Albert spoke with Doug Olmstead and was notified that the phase 1A-2 Land Development Plan will be submitted to the Township in March 2023.

Mr. Albert informed the Board that the Future Capacity Study continues to be ongoing.

Mr. Albert made a motion to approve Gilmore & Associates to expand scope to include tapping fee evaluation with Keystone Consulting Alliance, not to exceed \$6,000.00. Seconded by Ms. Bridges and carried unanimously.

Mr. Albert informed the Board that the Seven Bridge Road Extension is subject to funding prior to design.

No update on the status of funding with Local Share Account through MCIDA. Request was submitted 8/22/2022 and clarification were requested on 11/21/2022. Mr. Albert will be contacting Senator Brown and State Representative Probst, so they are aware of the Authority's request.

Status of additional \$100,000.00 funding from Board of Supervisors for. Letter of Commitment was received on 11/21/2022.

NEW BUSINESS:

A motion was made by Ms. Bridges to pay the bills through February 13, 2023 in the amount of \$92,553.84. Seconded by Ms. Timko and carried unanimously.

A motion was made by Ms. Bridges to pay the Storm Water bills through February 13, 2023 in the amount of \$210.00. Seconded by Ms. Timko and carried unanimously.

A motion was made by Ms. Bridges to ratify payroll and payroll taxes for January 2023 in the amount of \$5,590.71. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Mr. Lovenheim to add Pump Works as an additional emergency vendor subject to changing additional insured name and address. Seconded by Ms. Bridges and carried unanimously.

There being no further business to discuss. A motion was made by Mr. Lovenheim the meeting be adjourned at 2:00pm. Seconded by Mr. Albert and carried unanimously.

Respectfully submitted,

Terri Timko, Assistant Secretary
Smithfield Sewer Authority
February 13, 2023