

SMITHFIELD SEWER AUTHORITY AGENDA
DECEMBER 9, 2024 1:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

Russell Albert, Marianne Bridges, Robert Lovenheim, Terri Timko, Ben Kutz, Robert Kidwell
Corissa Gehring, and Norb Erichsen

APPROVE MINUTES OF RESCHEDULED MEETING HELD ON NOVEMBER 13, 2024, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

SOLICITORS REPORT – ROBERT KIDWELL ESQ.:

Status of Lake Valhalla Association easements-finalized and recorded

ENGINEERS REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report

Status of Ash & Holly Lane Project – Status of Permit Application

Status of Phase 1 and Phase 2 for the 209 extension – Desktop Soils Evaluation Results/Submission/Status

Status of 3 Point Garden Road Exemption Mailer/Review of Utility Plan

Act 537 Plan Update – PA American Water Company Acquisition of Manwalamink Sanitary Sewer System

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR’S REPORT

Review Monthly Report.

UNFINISHED BUSINESS:

Smithfield Gateway—waiting for revisions of Sewer Service Agreement

Phase 1A-2 Wawa Site—Sanitary Sewer extended to Manhole at site-to be completed by Wawa contractor
Gilmore & Assoc., Escrow check covering Wawa review costs was received. Permit for site utilities
issued with building permit. Escrow for additional sanitary sewer installation inspections requested.

Future capacity study—ongoing-Waiting for 3rd Street flow study report from Borough of East Stroudsburg Engineer.

Potential Meeting with Borough to discuss ongoing and future capacity needs of the Authority.

Discuss potential of re-directly flow from 209/447 PS to SSA WWTP.

Status of Local Share Account – Monroe County 2024 Grant resubmission for the Seven Bridge Road Extension.

Submitted 9/17/2024

Status of Local Share Account Statewide 2024 – submitted 11/28/2024.

Status of 115 Twin Falls Road: Office-Garage space (Land Development/Architect)

Phase 1-status of garage maintenance contract-Phase 1 complete

Status of Public Hearing with Township Zoning Board

Status of hiring interior designer for renderings of outside/inside interiors.

Status of taking over PA One Call mark outs. Status of re-naming As Built drawings by street name.

NEW BUSINESS:

Motion to pay the bills through November 13, 2024 and ratify the expenditures in the amount of \$ X.XX.

Motion to ratify payroll and payroll taxes for November 2024 in the amount of \$ 17,761.60.

Motion to approve additional invoices received for 2024, to be approved by email and ratified at the 1/13/2025 meeting.

Draft 2025 Storm Water and Draft 2025 Sewer Budgets.

2025 Reappointment requests given to each Board Member for review.

Motion to approve ADP as our payroll processor.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: