

SMITHFIELD SEWER AUTHORITY

AGENDA

DECEMBER 8, 2025 1:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

BOARD: Russell Albert, Marianne Bridges, Michael Albert, Terri Timko,

LEGAL: Robert Kidwell

ENGINEER: Ben Kutz

STAFF: Corissa Gehring and Norbert Erichsen

PUBLIC:

The Board held an Executive Session on November 10, 2025 from 2:20pm to 2:34 pm to discuss personnel issues.

APPROVE MINUTES OF MEETING HELD ON NOVEMBER 10, 2025, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR AGENDA ITEMS:

REGULAR MEETING :

SOLICITOR'S REPORT – ROBERT KIDWELL ESQ.:

ENGINEER'S REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report

Status of Ash & Holly Extension

Status of PA DEP Pre-Planning for the Overall Seven Bridge Road(209) Extension Project, including requirements of

Township SEO for evaluations of existing septic system

Grinder Pump Inspections/Rules & Regulations Update

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR'S REPORT

Review Monthly Report

UTILITY STAFF REPORTS:

PA 1 Calls – 12 tickets marked, 10 tickets cleared

UNFINISHED BUSINESS:

Status Smithfield Gateway—no changes - waiting for revisions of Sewer Service Agreement.

Status Future capacity study—no changes

Status of Local Share Account Statewide 2024—no changes - Seven Bridge Road Extension – submitted 11/27/2024.

Status of Local Share Account-Monroe County 2025 –no changes–Seven Bridge Road Extension – submitted 9/22/2025.

Status of Local Share Account-Statewide 2025 –Seven Bridge Road Extension – submitted 11/19/2025.

Status of 115 Twin Falls Road: Office-Garage space

Status of garage maintenance projects – Phase 2

Status of office renovation

Status of Dr. Kahn Project – no changes

Status of Private Pump Station facilities. Mosier' PS- pump ordered.

Sewer and Storm Water 2026 Budgets.

Status possible financing for 115 Property purchase, site improvements, Office renovations, major sewer system upgrades, etc.

Presentation by Jaime Schlesinger/Managing Director – PFM Financial Advisors, LLC at January meeting.

NEW BUSINESS:

Motion to pay the bills through December 8, 2025 and ratify the expenditures in the amount of \$69,695.20.

Motion to pay any remaining invoices received in December by email approval and ratify at the January 12, 2026 meeting.

Motion to ratify payroll and payroll taxes for November 2025 in the amount of \$19,832.87.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: