

SMITHFIELD SEWER AUTHORITY AGENDA

11/13/2023 1:00pm

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

Russell Albert, Marianne Bridges, Robert Lovenheim, Terri Timko, Ben Kutz, Robert Kidwell
Corissa Gehring

APPROVE MINUTES OF RESCHEDULED MEETING HELD ON OCTOBER 11, 2023 AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING

SOLICITORS REPORT – ROBERT KIDWELL ESQ.:

Motion to approve Resolution 1-2023 Rules and Regulations Amendment

Motion to appoint Gilmore & Associates, Inc. to fill position of “Enforcement Officer” as defined by Resolution 4-2008, a Resolution to establish regulations governing Industrial waste and imposing requirements for Industrial waste pretreatment. The Enforcement Officer shall administer and enforce the provisions of this resolution, including the issuance of permits, collection of fees, imposition of administrative penalties, and institution and prosecution of enforcement actions.

ENGINEERS REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report
Status of WWTP pump station refurbishment
Status of Phase 1 for the 209 extension
PA American request for “Temporary Discharge Permit”

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR’S REPORT

Review Monthly Report
Status of Refurbishing SBR Tanks

UNFINISHED BUSINESS:

Smithfield Gateway—waiting for revisions of Sewer Service Agreement
Phase 1A-2 Wawa Site—Land Development plans submitted to Township. Conditional approval by Township. Building plans not submitted to date.
Phase 1A-2 Wawa Site---Utility plans submitted to the Authority—under review by Gilmore & Assoc., on hold for escrow check.
Future capacity study—ongoing-Waiting for 3rd Street flow study report from Borough of East Stroudsburg Engineer.
Status of Grant resubmission to Local Share Account through MCIDA-resubmission 9/19/2023
Status of submission for grant through Pa Small Water and Sewer Program-Submitted 12/21/2022 -tabled until November 2023 meeting.

NEW BUSINESS:

Discussion of office space for Authority-115 Twin Falls Road
Motion to pay the bills through November 13, 2023 and ratify the expenditures in the amount of \$85,711.91
Motion to ratify payroll and payroll taxes for October 2023 in the amount of \$10,797.37
Motion to pay Borough of East Stroudsburg 11 Tapping fees in the amount of \$38,819.00
Sewer and Stormwater 2024 Budgets

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: