

The regular monthly meeting of the Smithfield Sewer Authority was held on Monday, October 16, 2024 at 1:00pm in the Smithfield Township Municipal Building with the following members present Russell C. Albert II (Chairman), Marianne Bridges (Treasurer), Robert Lovenheim, (Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer), and Robert Kidwell (Solicitor)

Ms. Corrissa Gehring (Smithfield Sewer Authority), Mr. Norb Erichsen (Smithfield Sewer Authority), were also present.

Mr. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the Regular meeting held on Monday, September 9, 2024, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Second by Ms. Timko and carried unanimously.

REGULAR MEETING

SOLICITOR REPORT – Mr. Robert Kidwell, Esq.

Mr. Kidwell informed the Board that the Lake Valhalla Association meeting is changed to November 2, 2024. The Association asked for a larger base on both roads when completed. The Authority approved a 4 inch stone base if Grant money for the project is available.

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz. Mr. Kutz informed the Board that he is updating the DEP application for Ash and Holly Lanes Extension prior to submission and preparing bid specifications. The Act 14 Notification was received from the Township on October 11, 2024, reviewed by Mr. Kutz, and added to the DEP application. The Act 14 Notification was not received from Monroe County.

The status of Phase 1 for the 209 extension and the Status of amendment to Act 537 plan for Seven Bridge Road Extension was discussed. Mr. Kutz to move forward on DEP permit. DEP component 3M should be sufficient for the amendment for the portion of the Project along Eilenberger Road to Poco Lodge. Desktop Soils Evaluation was completed and submitted to Brianna Makar at DEP per their request.

447 STORM PIPE – Hanover Engineering-nothing to report.

Utility Foreman working on grates at each end of Storm pipe. 1st outlet is complete.

SYSTEM OPERATOR'S REPORT: -report was received and reviewed by Mr. Albert

Updates on Smithfield Gateway: no change

Waiting for revisions of Sewer Service Agreement.

Phase 1A-2 Wawa Site. Land Development plans have been received and reviewed by the Township.

Phase 1A-2 Wawa Site. Utility plans reviewed by Gilmore & Assoc. Outstanding review fee for Wawa Site received.

Escrow monies for future phases are still outstanding. The Authority can release the Sewer Connection Permit.

Sewer lines are now being installed. Line is now extended to Manhole on Wawa site. On 6/10/2024, Mr. Albert

met with the Site Contractor for Wawa. Wawa is now under construction. Additional review monies requested

from DEPG.

Mr. Albert informed the Board that the Future Capacity Study continues to be ongoing. Mr. Albert will contact Kelly Lewis/Borough Manager to set up a meeting regarding the future capacity study and to discuss the Authorities' need for continued usage of existing EDUs sent to the Borough. Quarterly invoice is now updated reflecting removal of 42 EDUs for Days Inn Site.

Status of Grant submission to Local Share Account-Statewide-submitted 11/27/2023-CFA Board will consider requests at the 9/19/2024 meeting. Meeting rescheduled to late October.

115 Twin Falls Road/Office Space. Mr. Albert informed the Board that information has been provided to the Hanover Engineering for a land development plan and Architect for sketch plan and pricing. Possible funding for Phase 2 with PFM.

A motion was made by Mr. Lovenheim to approve RD#1 Builders to winterize and fit out new windows, based on lowest bid of \$18,665.00, and contingent upon Legal and Architectural review. Second by Ms. Bridges and carried unanimously.

Status of Grant submission to Local Share Account – Monroe County 2024 resubmission for the Seven Bridge Road Extension.
Submitted 9/17/2024.

NEW BUSINESS:

A motion was made by Mr. Lovenheim to approve re-submission for the 2024 Local Share Account – Statewide. Second by Ms. Bridges and carried unanimously.

A motion was made by Mr. Lovenheim to pay the bills through October 16, 2024 in the amount of \$145,263.21 Second by Ms. Bridges and carried unanimously.

A motion was made by Mr. Lovenheim to ratify payroll and payroll taxes for September 2024 in the amount of \$17,714.72. Second, by Ms. Bridges and carried unanimously.

A motion was made by Mr. Lovenheim to authorize transfer of 9 EDUs per request of Mr. Rober Weseloh. Second by Ms. Bridges and carried unanimously. (property 16.8.2.30-2 transfer to 16.94344—both properties are listed under 7 Bridge LLC)

Discussion took place regarding the recent Airport Road paving project by the Township Public Works Department and Broken Valves repaired by the Authority and BCRA.

A motion was made by Mr. Lovenheim to approve an amendment to the July 8, 2024 minutes. Second by Ms. Bridges and carried unanimously.

The Authority rescheduled the November 11, 2024 regular meeting to November 13, 2024.

A motion was made by Ms. Bridges to pay additional October invoices by email approval and ratify at the November meeting. Second by Mr. Lovenheim and carried unanimously.

PUBLIC COMMENT:

No public comment.

There being no further business to discuss, a motion was made by Mr. Lovenheim to adjourn the meeting at approx. at 2:45pm

Respectfully submitted,
Terri Timko, Assistant Secretary
Smithfield Sewer Authority
October 16, 2024