

**SMITHFIELD SEWER AUTHORITY**

Monroe County, Pennsylvania

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**RESOLUTION 1-2021**

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A RESOLUTION OF SMITHFIELD SEWER AUTHORITY, OF MONROE COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008 AND AMENDED MARCH 28, 2019.

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said committee on December 16, 2008, and amended March 28, 2019; and,

WHEREAS, the Smithfield Sewer Authority desires to dispose of records according to statutory requirements;

NOW, THEREFORE, BE IT RESOLVED by Smithfield Sewer Authority of Smithfield Township, Monroe County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 and amended March 28, 2019.

SMITHFIELD SEWER AUTHORITY

By: 

Russell C. Albert II  
Chairman

ATTEST:



Terri Timko, Assistant Secretary