

SMITHFIELD SEWER AUTHORITY AGENDA

9/11/2023 1:00pm

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

Russell Albert, Marianne Bridges, Robert Lovenheim, Terri Timko, Ben Kutz, Robert Kidwell
Corissa Gehring

APPROVE MINUTES OF RESCHEDULED MEETING HELD ON AUGUST 9, 2023 AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING

SOLICITORS REPORT – ROBERT KIDWELL ESQ.:

ENGINEERS REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report
Status of WWTP pump station refurbishment
Status of Phase 1 for the 209 extension
Status of update to Authority's Rules and Regulations Manual

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR'S REPORT

Review Monthly Report
Status of Refurbishing SBR Tanks

UNFINISHED BUSINESS:

Smithfield Gateway—waiting for revisions of Sewer Service Agreement
Phase 1A-2 Wawa Site—Land Development plans submitted to Township. Conditional approval by Township. Building plans not submitted to date.
Phase 1A-2 Wawa Site---Utility plans submitted to the Authority—under review by Gilmore & Assoc., on hold for escrow check.
Future capacity study—ongoing-Waiting for 3rd Street flow study report from Borough of East Stroudsburg Engineer.
Status of Grant resubmission to Local Share Account through MCIDA
Status of additional \$100,000 funding from Board of Supervisors—commitment letter received 11/21/22
Status of submission for grant through Pa Small Water and Sewer Program-Submitted 12/21/2022
RKR Hess to work on GIS locating of curb stops on B209-Marshalls Creek and East Brown Street

NEW BUSINESS:

Discussion of office space for Authority
Motion to authorize Mr. Kidwell to go forward with the process of Eminent Domain for 115 Twin Falls Road
Motion to pay the bills through September 11, 2023 and ratify the expenditures in the amount of \$ 25,443.46
Motion to ratify payroll and payroll taxes for August 2023 in the amount of \$ 8,745.87
Motion to pay Blooming Glen Contractors, Inc. for Project #03557-202 in the amount of \$95,554.31
Motion to pay Prosser and Meted once received and contingent upon review
PMRS MMO Report presented to the Board for 2024—Required by Pennsylvania Municipal Retirement System
Discuss need of Authority for additional staff person for field work for PA One Call, GIS, snow plowing, mowing, manholes/pipes locating, asset management, etc.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: