

SMITHFIELD SEWER AUTHORITY AGENDA
AUGUST 11, 2025 1:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

BOARD: Russell Albert, Marianne Bridges, Michael Albert, Terri Timko,
LEGAL: Robert Kidwell
ENGINEER: Ben Kutz
STAFF: Corissa Gehring and Norbert Erichsen
PUBLIC:

APPROVE MINUTES OF MEETING HELD ON JULY 14, 2025, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING :

SOLICITOR'S REPORT – ROBERT KIDWELL ESQ.:

Review of Resolutions 3-2008 with amendments in 2010 regarding Reservation of Capacity.

ENGINEER'S REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report
Status of Ash & Holly Extension-Notice to Proceed issued 7/7/2025
Status of PA DEP Pre-Planning for Phase 1 and 2 for the Seven Bridge Road(209) extension

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR'S REPORT

Review Monthly Report.

UTILITY STAFF REPORTS:

PA 1 Calls – 26 Tickets received with 12 sites marked/14 sites cleared.

UNFINISHED BUSINESS:

Smithfield Gateway—waiting for revisions of Sewer Service Agreement & Release of LOC for Wawa site.
Future capacity study—ongoing-Waiting for 3rd Street flow study report from Borough of East Stroudsburg Engineer.
Status of meeting Borough Manager to discuss ongoing and future capacity needs of the Authority.
Status of Local Share Account Statewide 2024 – Grant resubmission for the Seven Bridge Road Extension.
Submitted 11/27/2024. Awards typically made in fall.
Status of 115 Twin Falls Road: Office-Garage space (Received color renderings of exterior elevations of garage) Samples received.
Status of garage maintenance projects – Building Permit approved
Land Development Plan-Township Engineer did not review Hanover Engineers responses to Township engineers comments prior to meeting. Moved to August 14, 2025 PC meeting. Received review comments from Township Engineer 7/25/2025. Hanover Engineer provided response to comments 7/30/2025.
Status of Dr. Kahn Project – received request for will serve letter. Provided with list of required documents, escrow, etc.
Status of Private Pump Station facilities.

NEW BUSINESS:

Motion to pay the bills through August 11, 2025 and ratify the expenditures in the amount of \$118,476.47.
Motion to ratify payroll and payroll taxes for July 2025 in the amount of \$ 19,773.93.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: