

SMITHFIELD SEWER AUTHORITY AGENDA

Rescheduled 7/17/ 2023 1:00pm

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

Russell Albert, Marianne Bridges, Robert Lovenheim, Terri Timko, Ben Kutz, Robert Kidwell
Corissa Gehring

APPROVE MINUTES OF MEETING HELD ON JUNE 12, 2023 AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING

SOLICITORS REPORT – ROBERT KIDWELL ESQ.:

ENGINEERS REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report
Status of WWTP pump station refurbishment
Discuss reduced scope of work for the 209 extension—see unfinished business below

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR’S REPORT

Review Monthly Report
Status of Refurbishing SBR Tanks

UNFINISHED BUSINESS:

Smithfield Gateway—waiting for revisions of Sewer Service Agreement
Phase 1A-2 Wawa Site—Land Development plans submitted to Township. Conditional approval by Township. Building plans not submitted to date.
Phase 1A-2 Wawa Site---Utility plans submitted to the Authority—under review by Gilmore & Assoc., on hold for escrow check.
Future capacity study—ongoing-Waiting for 3rd Street flow study report from Borough of East Stroudsburg Engineer.
Seven Bridge Road Extension—Subject to funding prior to starting design.
Status of funding with Local Share Account through MCIDA—Advised of Award of \$75,000 toward Project.
Status of additional \$100,000 funding from Board of Supervisors—commitment letter received 11/21/22
Status of submission for grant through Pa Small Water and Sewer Program-Submitted 12/21/2022
RKR Hess to work on GIS locating of curb stops on B209-Marshalls Creek and East Brown Street

NEW BUSINESS:

Motion to authorize Chairman and Assistant Secretary to sign all necessary documents to accept the LSA Grant.
Motion to authorize Gilmore & Assoc to proceed with Phase I of Seven Bridge Road Extension.
Motion to Authorize Gilmore & Assoc to proceed with Phase IIA of Seven Bridge Road Extension after receipt of confirmation of LSA \$75,000 Grant.
Park House update from Robert Lovenheim.
Discuss status of Tax Sale for 115 Twin Falls Road.
Consider Motion to authorize Mr. Kidwell to go forward with the process of Eminent Domain for 115 Twin Falls Road
Motion to ratify additional May invoices for Blooming Glen and Ferguson Waterworks in the amount of \$2,446.28
Motion to pay the bills through July 17, 2023 and ratify the expenditures in the amount of \$91, 922.69
Motion to ratify payroll and payroll taxes for June 2023 in the amount of \$13,676.63
Motion to pay Kirk, Summa & CO., LLP for the 2022 Audit in the amount of \$7,150.00
Copy of 2022 Audit given to each Board member
Consider Motion to change annual Audit procedure to be Cash Basis, per email from Kirk Summa.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: