

SMITHFIELD SEWER AUTHORITY AGENDA

JULY 14, 2025 1:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

BOARD: Russell Albert, Marianne Bridges, Michael Albert, Terri Timko,  
LEGAL: Robert Kidwell  
ENGINEER: Ben Kutz  
STAFF: Corissa Gehring and Norbert Erichsen  
PUBLIC:

APPROVE MINUTES OF MEETING HELD ON JUNE 9, 2025, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING :

SOLICITOR'S REPORT – ROBERT KIDWELL ESQ.:

June 2025 Lien Filing - 1 filed – 3 removed( accounts are current)  
Review of releasing the LOC with DEPG for the Wawa site. Contacted Doug Olmstead with new terms.

ENGINEER'S REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report  
Review of releasing the LOC with DEPG for the Wawa site.  
Status of Ash & Holly Extension-Notice to Proceed issued 7/7/2025  
Status of PA DEP Pre-Planning for Phase 1 and 2 for the Seven Bridge Road(209) extension

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR'S REPORT

Review Monthly Report.

UTILITY STAFF REPORTS:

PA 1 Calls

UNFINISHED BUSINESS:

Smithfield Gateway—waiting for revisions of Sewer Service Agreement  
Future capacity study—ongoing-Waiting for 3<sup>rd</sup> Street flow study report from Borough of East Stroudsburg Engineer.  
Status of meeting Borough Manager to discuss ongoing and future capacity needs of the Authority.  
Status of Local Share Account Statewide 2024 – Grant resubmission for the Seven Bridge Road Extension.  
Submitted 11/27/2024. Awards typically made in fall.  
Status of 115 Twin Falls Road: Office-Garage space (Received color renderings of exterior elevations of garage)  
Status of garage maintenance projects – Building Permit approved  
Land Development Plan-Township Engineer did not review prior to meeting. Moved to August PC meeting.  
Well inspection completed 7/10/2025.  
Status of Dr. Kahn Project – received request for will serve letter. Will provide with list of required documents, escrow, etc.  
Motion to approve Resolution 1-2025 amending Authority's Rules and Regulations.  
Status of Private Pump Station facilities.

NEW BUSINESS:

Motion to pay the bills through July 14, 2025 and ratify the expenditures in the amount of \$129,266.45.  
Motion to ratify payroll and payroll taxes for June 2025 in the amount of \$ 18,527.81.  
Motion to accept the 2024 Audit from Kirk Summa & CO LLP.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: