

SMITHFIELD SEWER AUTHORITY AGENDA

JUNE 9, 2025 1:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

BOARD: Russell Albert, Marianne Bridges, Michael Albert, Terri Timko,
LEGAL: Robert Kidwell
ENGINEER: Ben Kutz
STAFF: Corissa Gehring and Norbert Erichsen
PUBLIC:

APPROVE MINUTES OF MEETING HELD ON MAY 12, 2025, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING :

SOLICITOR'S REPORT – ROBERT KIDWELL ESQ.:

Lien Filing – 2 Total for May 2025
Review of Agreement and Payment and Performance Bonds for Wexcon are complete and satisfactory.

ENGINEER'S REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report
Review of Agreement and Payment and Performance Bonds for Wexcon are complete and satisfactory.
Motion to award bid to Wexcon for the Ash & Holly Lanes Extension, with a reduced scope.
Status of PA DEP Pre-Planning for Phase 1 and 2 for the Seven Bridge Road(209) extension

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

Status of 2nd Storm Grate installation.

SYSTEM OPERATOR'S REPORT

Review Monthly Report.

UNFINISHED BUSINESS:

Smithfield Gateway—waiting for revisions of Sewer Service Agreement
Future capacity study—ongoing-Waiting for 3rd Street flow study report from Borough of East Stroudsburg Engineer.
Status of meeting Borough Manager to discuss ongoing and future capacity needs of the Authority.
Status of Local Share Account – Monroe County 2024 Grant resubmission for the Seven Bridge Road Extension.
Submitted 9/17/2024. Grant Received 5/20/2025 for \$220,000.00.
Status of Local Share Account Statewide 2024 – Grant resubmission for the Seven Bridge Road Extension.
Submitted 11/27/2024. Awards typically made in fall.
Status of 115 Twin Falls Road: Office-Garage space (Received color renderings of exterior elevations of garage)
Status of garage maintenance projects – Building Permit approved
Land Development Plan accepted by Township Planning Commission – under review before submission to BOS.
Received Review Comment Letter #1 from Engineer. Hanover Engineer is reviewing and will respond to comments.
Status of Dr. Kahn Project land transfer and HOP
Discuss implementation of a paving policy for around manholes, and valves within Authority sewer line areas.
Motion to approve Employee handbook.
Status of letters sent to Private Pump Station Owners.

NEW BUSINESS:

Motion to pay the bills through June 9, 2025 and ratify the expenditures in the amount of \$55,650.16.
Motion to ratify payroll and payroll taxes for May 2025 in the amount of \$ 26,357.26. (three pay periods).
Motion to approve well inspection and water test required for 115 Twin Falls Road per LDP comment
in the amount of \$2,100.00 by DuaneMoyer Well Drilling.
Motion to engage Schoonover & Vanderhoof Architects, LLC for Professional Services with Office and Garage at 115 Twin Falls Rd.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: