

The regular monthly meeting of the Smithfield Sewer Authority was held on Monday, May 13, 2024 at 1:00pm in the Smithfield Township Municipal Building with the following members present Russell C. Albert II (Chairman), Marianne Bridges (Treasurer), Robert Lovenheim (Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer), and Robert Kidwell (Solicitor)

Ms. Corrissa Gehring (Smithfield Sewer Authority), Mr. Norb Erichsen (Smithfield Sewer Authority), and Mr. Alex Jackson (Smithfield Township), were also present.

Mr. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the Regular meeting held on Monday, April 17, 2024, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Lovenheim and carried unanimously.

REGULAR MEETING

SOLICITOR REPORT – Mr. Robert Kidwell, Esq.

Mr. Kidwell informed the Board that the Right-of-way easements are prepared for the Ash & Holly Lanes project. The Lake Valhalla Association will ask for membership approval of the easements at their Fall meeting.

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz. Mr. Kutz informed the Board that he is waiting on the final TOPO from RKR Hess for the Ash & Holly Lanes Project. In the Fall, Ms. Timko will obtain a road opening permit from the Zoning Department for Lake Valhalla Drive.

The status of Phase 1 for the 209 extension and the Status of amendment to Act 537 plan for Seven Bridge Road Extension. Mr. Kutz to move forward on DEP permit.

The status of the NPDES Permit Renewal. No change.

447 STORM PIPE – Hanover Engineering-nothing to report.

Discussion took place regarding the severe Storm Water Drainage issue occurring north of the Authorities 447 Storm pipe, at the entrance to LVHN Medical Building. Who is responsible for these storm grates, LVHN, PennDOT or the Township. The Authority is awaiting a response. No present issues. No Change.

SYSTEM OPERATOR'S REPORT: -report was received and reviewed by Mr. Albert

Updates on Smithfield Gateway: no change

Waiting for revisions of Sewer Service Agreement.

Phase 1A-2 Wawa Site. Land Development plans have been received and reviewed by the Township.

Phase 1A-2 Wawa Site. Utility plans are under review. The Authority is waiting on two \$5,000 escrow deposits.

Outstanding review fee for Wawa Site received. Escrow monies for future phases are still outstanding. The Authority can release the Sewer Connection Permit. Sewer lines are now being installed. Line is now extended to Manhole on Wawa site.

Mr. Albert informed the Board that the Future Capacity Study continues to be ongoing. Mr. Albert will reach out to the Borough Water/Sewer Department for further information. No change.

The resubmission of the LSA Grant through MCIDA for the remaining balance needed to continue the Seven Bridge Road Extension phases was submitted in September 2023. The Authority should be notified of result in late spring. No change.

Status of Grant submission to Local Share Account-Statewide-submitted 11/27/2023-nothing to report.

Airstrip Road reconstruction status. Authority awaiting information from Township on road improvements.

The Authority is working with Iron Hill to raise 3-5 manholes along Airstrip Road. The Authority supplied risers and are now at the work site. Gilmore & Associates will inspect manholes once raised and paving begins. 5/7/2024 Base overlay is complete.

115 Twin Falls Road/Office Space. Mr. Albert informed the Board that the Radon installation is complete, Security cameras are ordered and pending installation, furnace has been cleaned and Wi-Fi is installed. Trees, brush and stump removal have been started, unrelated to the Bensing Escrow monies.

NEW BUSINESS:

A motion was made by Ms. Bridges to pay the bills through May 13, 2024 in the amount of \$65,605.08. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Ms. Bridges to ratify payroll and payroll taxes for April 2024 in the amount of \$15,562.39. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Mr. Albert at 1:27pm to go into Executive Session. Seconded by Mr. Lovenheim.

A motion was made by Mr. Albert at 1:38pm to return to Regular Session. Seconded by Ms. Timko

A motion was made by Mr. Lovenheim to authorize the Authority to apply for a \$250,000.00 Line of Credit with ESSA, should it be needed. Seconded by Ms. Bridges and carried unanimously.

PUBLIC COMMENT:

Alex Jackson asked for consideration on behalf of the Environmental Advisory Committee for a tour of the Wastewater Treatment Plant for the end of summer. Mr. Albert said the Board would research if possible as no tours were ever offered. Mr. Albert said the Board would take it under consideration.

There being no further business to discuss, a motion was made by Mr. Albert to adjourn the meeting at 1:45pm

Respectfully submitted,
Terri Timko, Assistant Secretary
Smithfield Sewer Authority
May 13, 2024