

The regular monthly meeting of the Smithfield Sewer Authority was held on Monday, March 11, 2024 at 1:00 pm in the Smithfield Township Municipal Building with the following members present Russell C. Albert II (Chairman), Marianne Bridges(Treasurer), Robert Lovenheim(Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer), and Robert Kidwell (Solicitor)

Ms. Corrissa Gehring(Smithfield Sewer Authority), and Mr. Alex Jackson(Smithfield Township), were also present.

Mr. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the Regular meeting held on Monday, February 8, 2024, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Ms. Timko and carried unanimously.

REGULAR MEETING

SOLICITOR REPORT –Mr. Robert Kidwell, Esq.

Mr. Kidwell informed the Board that the previous Title company is working on a Deed Correction for 115 Twin Falls Road. 4 signatures are required for the correction, as of 3/11/2024, 3 signatures were received.

Mr. Kidwell will contact the Bensing's after 3/18/2024, asking for a closing date of 3/27/2024 or 3/28/2024.

A motion was made by Mr. Lovenheim to approve Reimbursement Resolution 1-2024, seconded by Ms. Bridges, and carried unanimously.

ENGINEERS REPORT

SANITARY SEWER – Gilmore & Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

A motion was made by Mr. Lovenheim to accept Valhalla Lake Association's conditions per 3/8/2024 letter received from Janice Medwick, Board President, for the Ash & Holly Lanes Extension. Seconded by Ms. Bridges and carried unanimously.

Mr. Albert will sign proposals for the Ash & Holly Lanes extension proposals with Gilmore & Associates, and RKR Hess.

The status of Phase 1 for the 209 extension and the Status of amendment to Act 537 plan for Seven Bridge Road Extension. Mr. Kutz submitted a revision to the ACT 537 plan to DEP. It includes 28 properties within the 209/Seven Bridge Road Extension, and all future properties within the Authority service area.

447 STORM PIPE – Hanover Engineering-nothing to report.

Discussion took place regarding the severe Storm Water Drainage issue occurring north of the Authorities 447 Storm pipe, at the entrance to LVHN Medical Building. Who is responsible for these storm grates, LVHN, PennDOT or the Township. The Authority is awaiting a response.

SYSTEM OPERATOR'S REPORT: -report was received and reviewed by Mr. Albert

Updates on Smithfield Gateway: no change

Waiting for revisions of Sewer Service Agreement.

Phase 1A-2 Wawa Site. Land Development plans have been received and reviewed by the Township.

Phase 1A-2 Wawa Site. Utility plans are under review. The Authority is waiting on two \$5,000 escrow deposits. Outstanding review fee for Wawa Site received. Escrow monies for future phases are still outstanding. The Authority can release the Sewer Connection Permit.

Mr. Albert informed the Board that the Future Capacity Study continues to be ongoing. Mr. Albert notified the Board that the Borough Manager vacated their position. Mr. Albert will reach out to the Borough Water/Sewer Department for further information.

The resubmission of the LSA Grant through MCIDA for the remaining balance needed to continue the Seven Bridge Road Extension phases was submitted in September 2023. The Authority should be notified of result in late spring.

Status of Grant submission to Local Share Account Statewide-submitted 11/27/2023.

Airstrip Road reconstruction status. Authority awaiting information from Township on road improvements. The Authority is working with Iron Hill to raise 3-5 manholes along Airstrip Road. The Authority supplied risers and are now at the work site.

Status of transfer of funds to better investments. Mr. Albert and Ms. Timko have invested \$400,000 with PLGIT.

NEW BUSINESS:

A motion was made by Mr. Lovenheim to pay the bills through March 11, 2024 in the amount of \$102,031.32. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Ms. Bridges to ratify payroll and payroll taxes for February 2024 in the amount of \$12,960.08. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Mr. Albert to authorize Ms. Timko to pay additional bills by email approval and ratify at the March 11 meeting. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Mr. Lovenheim to approve hiring of Utility Staff Employee, with a wage and benefit package equivalent to Township Road Crew Employees. Seconded by Ms. Bridges and carried unanimously.

There being no further business to discuss, a motion was made by Mr. Lovenheim to adjourn the meeting at 2:05pm.

Respectfully submitted,
Terri Timko, Assistant Secretary
Smithfield Sewer Authority
March 11, 2024