

SMITHFIELD SEWER AUTHORITY AGENDA
FEBRUARY 12, 2024 1:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL:

Russell Albert, Marianne Bridges, Robert Lovenheim, Terri Timko, Ben Kutz, Robert Kidwell
Corissa Gehring

APPROVE MINUTES OF MEETING HELD ON JANUARY 8, 2024, AS WRITTEN:

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA:

REGULAR MEETING

SOLICITORS REPORT – ROBERT KIDWELL ESQ.:

Status of closing on property at 115 Twin Falls Road.
Status of financing for 115 Twin Falls Road.
Status of Insurance for 115 Twin Falls Road.

ENGINEERS REPORTS:

SEWER—BEN KUTZ:

Review Monthly Report
Status of Phase 1 for the 209 extension
Status of amendment to Act 537 plan for Seven Bridge Road Sanitary Sewer Expansion
Status of NPDES Permit Renewal

447 STORM PIPE—SAL CAIAZZO/MIKE MUFFLEY

SYSTEM OPERATOR’S REPORT

Review Monthly Report.

UNFINISHED BUSINESS:

Smithfield Gateway—waiting for revisions of Sewer Service Agreement
Phase 1A-2 Wawa Site—Land Development plans submitted to Township. Conditional approval by
Township. Building plans not submitted to date.
Phase 1A-2 Wawa Site—Utility plans submitted to the Authority—under review by
Gilmore & Assoc., Escrow check covering review costs was received.
Future capacity study—ongoing-Waiting for 3rd Street flow study report from Borough of East Stroudsburg
Engineer.
Status of Grant resubmission to Local Share Account through MCIDA-resubmission 9/19/2023
Status of Grant submission to Local Share Account Statewide-Submitted 11/27/2023
Airstrip Road reconstruction status.
Status of transfer of funds to better investments.

NEW BUSINESS:

Motion to ratify additional January bills approved by email in the amount of \$ 58,454.29.
Motion to pay the bills through February 12, 2024 and ratify the expenditures in the amount of \$ 44,404.36.
Motion to ratify payroll and payroll taxes for January 2024 in the amount of \$ 14,259.82.
Motion to approve Gilmore & Associates, Inc. for Design & Permitting Services for the Ash & Holly Lanes Sanitary
Sewer Extension Project, not to exceed \$27,500.00.
Motion to approve RKR Hess for Surveying of Right of Way Lines and Easements for the Ash & Holly Lanes Sanitary
Sewer Extension Project, not to exceed \$7,500.00.

PUBLIC COMMENT PERIOD:

MOTION TO ADJOURN: